

6 JULY 2016

**TOWN BOARD MEETING
TOWN HALL, MAHOPAC, N.Y.**

A Regular Meeting of the Town Board of the Town of Carmel was called to order by Supervisor Kenneth Schmitt on the 6th day of July 2016 at 7:12 p.m. at Town Hall, 60 McAlpin Avenue, Mahopac, New York. Members of the Town Board present by roll call were: Councilman Schneider, Councilman Lupinacci, Councilwoman McDonough, Councilman Lombardi and Supervisor Schmitt.

The Pledge of Allegiance to the Flag was observed prior to the start of official business. A moment of silence was held to honor those serving in the United States Armed Forces.

PRESENTATION OF CERTIFICATES TO SPECIAL OLYMPIC RECIPIENTS

The Town Board presented certificates of achievement to local youths Charlie Cardillo, Damien Kennedy and Shane McDonough in recognition of their participation in this year's regional Special Olympics track and field events. Not present however also receiving certificates were Robert Lovett, Ian McGrath, Jonathan Purr, and Vincent Turn.

PUTNAM COUNTY DEPARTMENT OF HEALTH PUBLIC AWARENESS - ZIKA VIRUS UPDATE

Putnam County Department of Health Sanitarian Shawn Rogan and Public Health Nurse Jean Ralston, RN gave an educational presentation on the Zika virus, a disease transmitted primarily by the bite of an infected mosquito. The illness is usually mild with symptoms lasting for several days to a week and does not require treatment. However, Zika virus infection during pregnancy can cause microcephaly, as well as other severe fetal brain defects. Prevention methods for individuals, such as the application of insect repellent when outdoors were recommended along with methods of mosquito control, which include the removal of all standing water, the breeding site for mosquitoes, in flower pots, bird baths, cans or other places where water can collect.

MINUTES OF TOWN BOARD MEETING HELD ON 6/8/16 - ACCEPT AS SUBMITTED BY THE TOWN CLERK

On motion by Councilman Lupinacci, seconded by Councilman Lombardi, with all members of the Town Board present and voting "aye", the minutes of the Town Board meeting held on June 8th 2016 were accepted as submitted by the Town Clerk.

LAKE MAHOPAC GARDEN CLUB - BLUE STAR GARDEN - PROPOSAL ACCEPTED - WHISPERING PINE GARDEN CENTER AND FLORIST - NOT TO EXCEED \$6,500.000

RESOLVED, that the Town Board of the Town of Carmel, upon the recommendation of Director of Recreation and Parks James R. Gilchrist, hereby accepts the proposal of Whispering Pine Garden Center and Florist, Mahopac, NY, to construct improvements at the Lake Mahopac Garden Club Blue Star Garden located on Route 6 and Mt. Hope Road, in accordance with the proposal dated June 10, 2016 and at a cost not to exceed \$6,500.000; and

BE IT FURTHER RESOLVED, that upon presentation of insurance certificates in form acceptable to Town Counsel, Town Supervisor Kenneth Schmitt is hereby authorized to execute any and all documentation reasonably necessary to effectuate the work authorized hereunder; and

BE IT FURTHER RESOLVED, that Town Comptroller Mary Ann Maxwell is hereby authorized to make any and all necessary budget transfers or modifications required to fund the cost of this authorization.

Resolution

Offered by: Councilman Schneider

Seconded by: Councilman Lombardi

(Cont.)

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	<u>X</u>	<u> </u>
John Lupinacci	<u>X</u>	<u> </u>
Suzanne McDonough	<u>X</u>	<u> </u>
Frank Lombardi	<u>X</u>	<u> </u>
Kenneth Schmitt	<u>X</u>	<u> </u>

Supervisor Schmitt acknowledged the members of the Lake Mahopac Garden Club for bringing this project to the attention of the Town Board as well as for all of their dedicated efforts in beautifying the community.

CAMARDA PARK BASEBALL DUGOUTS DEDICATED TO THE MEMORIES OF THOMAS SULLIVAN, DONNA SULLIVAN, MEAGHAN SULLIVAN AND MAIREAD SULLIVAN

RESOLVED, that the Town Board of the Town of Carmel, upon the request and recommendation of the Carmel Sports Association, as well as upon the recommendation of Town of Carmel Director of Recreation and Parks James R. Gilchrist, hereby authorizes and directs the permanent dedication of the baseball dugouts at Camarda Park to the memories of Thomas Sullivan; Donna Sullivan; Meaghan Sullivan and Mairead Sullivan in recognition of the tragic events occurring on May 1, 2012; and

BE IT FURTHER RESOLVED, that each such dugout shall be respectively adorned with a memorial plaque recognizing the respective Sullivan family members who perished on that tragic date.

Resolution

Offered by: Councilman Lombardi
Seconded by: Councilman Schneider, Councilman Lupinacci, Councilwoman McDonough and Supervisor Schmitt

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	<u>X</u>	<u> </u>
John Lupinacci	<u>X</u>	<u> </u>
Suzanne McDonough	<u>X</u>	<u> </u>
Frank Lombardi	<u>X</u>	<u> </u>
Kenneth Schmitt	<u>X</u>	<u> </u>

BOND RELEASE AUTHORIZED - TM #64.8-1-19,20,21 - INFANTINO - 52 SPLIT ROCK ROAD

WHEREAS application has been made by Thomas Infantino for the total release of a site plan bond posted in accordance with the Land Subdivision and/or Zoning Regulations of the Town of Carmel for Tax Map #64.8-1-19,20,21 located at 52 Split Rock Road; and

WHEREAS said application has been reviewed by the Town Engineer, Richard J. Franzetti, P.E. and release of the bond has been recommended and approved by the Town Engineer, and the Town of Carmel Planning Board,

NOW, THEREFORE, BE IT RESOLVED that the Town Board of the Town of Carmel hereby authorizes the release of the site plan bond posted for Tax Map #64.8-1-19,20,21 Mahopac National Bank Letter of Credit Acct #401000788 in the amount of \$11,400.00.

Resolution

Offered by: Councilman Lupinacci
Seconded by: Councilwoman McDonough

(Cont.)

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	<u>X</u>	<u> </u>
John Lupinacci	<u>X</u>	<u> </u>
Suzanne McDonough	<u>X</u>	<u> </u>
Frank Lombardi	<u>X</u>	<u> </u>
Kenneth Schmitt	<u>X</u>	<u> </u>

SYCAMORE PARK COURT REHABILITATION - CONTRACT #C230 - BID AWARDED - SPORT TECH CONSTRUCTION - NOT TO EXCEED \$141,713.00

WHEREAS the Town Board of the Town of Carmel has previously authorized advertisement for the solicitation of bids for rehabilitation of certain courts and facilities at Sycamore Park in the Town of Carmel; and

WHEREAS such bids were received and opened by Town Clerk Ann M. Spofford on June 2, 2016; and

WHEREAS, Town Engineer Richard J. Franzetti, P.E. has recommended the awarding of the bid as follows;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Carmel, hereby awards the bid for Contract #C230, Sycamore Park Court Rehabilitation to Sport Tech Construction, Brewster, NY, the lowest responsible bidder who met specifications at a cost not to exceed \$141,713.00; and

BE IT FURTHER RESOLVED, that upon presentation of performance bond, labor and materials bond and insurance certificates in form acceptable to Town Counsel, Town Supervisor Kenneth Schmitt is hereby authorized to execute any and all documentation reasonably necessary to effectuate the contract for the work authorized hereunder.

Resolution

Offered by: Councilwoman McDonough
Seconded by: Councilmen Lupinacci and Schneider

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	<u>X</u>	<u> </u>
John Lupinacci	<u>X</u>	<u> </u>
Suzanne McDonough	<u>X</u>	<u> </u>
Frank Lombardi	<u>X</u>	<u> </u>
Kenneth Schmitt	<u>X</u>	<u> </u>

SYCAMORE PARK COURT REHABILITATION - ENCUMBRANCE AND EXPENDITURE OF FUNDS FROM PARKLAND TRUST FUND - AUTHORIZED

RESOLVED that the Town Board of the Town of Carmel hereby authorizes the expenditure of up to \$30,000.00 from the Parkland Trust Fund for the rehabilitation of the two (2) lower courts at the Sycamore Park; and

BE IT FURTHER RESOLVED, that Town Comptroller Mary Ann Maxwell is hereby authorized to make any and all budget transfers or modifications necessary in connection with this authorization.

Resolution

Offered by: Councilman Schneider
Seconded by: Councilman Lupinacci

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	<u>X</u>	<u> </u>
John Lupinacci	<u>X</u>	<u> </u>
Suzanne McDonough	<u>X</u>	<u> </u>
Frank Lombardi	<u>X</u>	<u> </u>
Kenneth Schmitt	<u>X</u>	<u> </u>

LAKE SECOR PARK DISTRICT ADVISORY BOARD APPOINTMENT MADE - BRIANNA BYRNE

RESOLVED that the Town Board of the Town of Carmel hereby appoints Brianna Byrne to the Town of Carmel Lake Secor Park District Advisory Board commencing immediately and serving at the pleasure of the Town Board.

Resolution
Offered by: Councilman Lombardi
Seconded by: Councilman Lupinacci

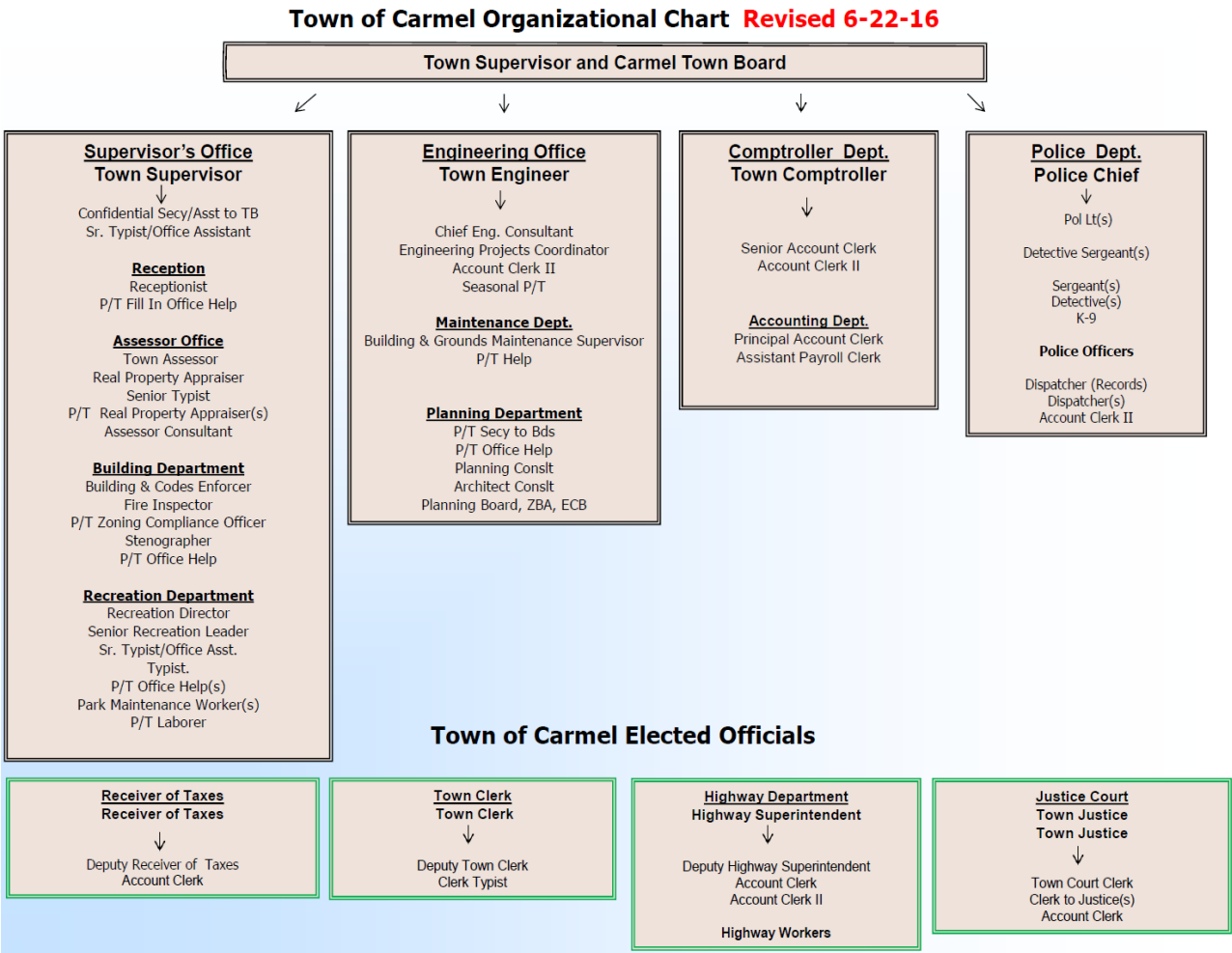
<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	<u>X</u>	<u></u>
John Lupinacci	<u>X</u>	<u></u>
Suzanne McDonough	<u>X</u>	<u></u>
Frank Lombardi	<u>X</u>	<u></u>
Kenneth Schmitt	<u>X</u>	<u></u>

AMENDED TOWN OF CARMEL ORGANIZATIONAL CHART ADOPTED

RESOLVED that the Town Board of the Town of Carmel hereby adopts and ratifies the Town of Carmel Organizational Chart as revised on June 22, 2016 in form as attached hereto and made part hereof, effective immediately.

Resolution
Offered by: Councilman Schneider
Seconded by: Councilwoman McDonough

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	<u>X</u>	<u></u>
John Lupinacci	<u>X</u>	<u></u>
Suzanne McDonough	<u>X</u>	<u></u>
Frank Lombardi	<u>X</u>	<u></u>
Kenneth Schmitt	<u>X</u>	<u></u>



**POLICE DEPARTMENT - PROPOSAL ACCEPTED FOR SOFTWARE SERVICE -
IMPACT GROUP - NOT TO EXCEED \$5,100.00**

RESOLVED, that the Town Board of the Town of Carmel, upon the recommendation of Chief of Police Michael Cazzari hereby accepts the proposal of Impact Group, Farmingdale, NY, to perform the addition of Carmel Police Department patrol locations and GPS data to the County 911 center mapping software in accordance with the proposal dated May 16, 2016 at a cost not to exceed \$5,100.00; and

BE IT FURTHER RESOLVED, that upon presentation of insurance certificates in form acceptable to Town Counsel, Town Supervisor Kenneth Schmitt is hereby authorized to execute any and all documentation reasonably necessary to effectuate the work authorized hereunder; and

BE IT FURTHER RESOLVED, that Town Comptroller Mary Ann Maxwell is hereby authorized to make any and all necessary budget transfers or modifications required to fund the cost of this authorization.

Resolution

Offered by: Councilwoman McDonough

Seconded by: Councilman Lupinacci

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	<u>X</u>	<u> </u>
John Lupinacci	<u>X</u>	<u> </u>
Suzanne McDonough	<u>X</u>	<u> </u>
Frank Lombardi	<u>X</u>	<u> </u>
Kenneth Schmitt	<u>X</u>	<u> </u>

LAKE CASSE PARK DISTRICT - MAILING OF NEWSLETTER AUTHORIZED

RESOLVED that the Town Board of the Town of Carmel, acting as the Commissioners of the Lake Casse Park District, hereby authorizes the mailing to all properties within the district of the July 2016 quarterly newsletter prepared by the Lake Casse Park District Committee and that the cost thereof be charged as a district expense.

Resolution

Offered by: Councilman Schneider

Seconded by: Councilman Lombardi

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	<u>X</u>	<u> </u>
John Lupinacci	<u>X</u>	<u> </u>
Suzanne McDonough	<u>X</u>	<u> </u>
Frank Lombardi	<u>X</u>	<u> </u>
Kenneth Schmitt	<u>X</u>	<u> </u>

**SYCAMORE PARK COMMUNITY RECREATION CENTER PROJECT - INTENT TO
SERVE AS SEQRA LEAD AGENCY DECLARED**

WHEREAS, the Town Board of the Town of Carmel has commissioned the design of a project known as the Community Recreation Center at Sycamore Park in the Town of Carmel; and

WHEREAS, in accordance with the provisions of 6 NYCRR Part 617, the Town Board of the Town of Carmel intends to serve as Lead Agency for SEQRA Review of this action and in this capacity intends to determine if the project will have a significant effect on the environment; and

WHEREAS, it is the intent of the Town Board of the Town of Carmel to conduct a coordinated review of this action;

(Cont.)

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Carmel hereby designates its intention to serve as Lead Agency for the SEQRA coordinated review of this action; and

BE IT FURTHER RESOLVED, that Town Clerk Ann Spofford is hereby authorized and directed to circulate a Notice of Intent to serve as Lead Agency, along with the draft Environmental Assessment Form and associated documentation, to all involved agencies who shall be given thirty (30) days from the mailing of said Notice and Intent to serve as Lead Agency to challenge the Town Board determination in this regard.

Resolution

Offered by: Councilman Lombardi
Seconded by: Councilman Schneider

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	<u>X</u>	<u> </u>
John Lupinacci	<u>X</u>	<u> </u>
Suzanne McDonough	<u>X</u>	<u> </u>
Frank Lombardi	<u>X</u>	<u> </u>
Kenneth Schmitt	<u>X</u>	<u> </u>

PUBLIC COMMENTS - AGENDA ITEMS

No member of the public wished to comment at this time.

TOWN BOARD MEMBER COMMENTS - AGENDA ITEMS

No member of the Town Board wished to comment at this time.

PUBLIC COMMENTS - OPEN FORUM

No member of the public wished to comment at this time.

TOWN BOARD MEMBER COMMENTS - OPEN FORUM

Councilwoman McDonough announced the schedule for the upcoming Town of Carmel Sunset Concert series at the Mahopac Chamber Park. The next free concert will be held on July 14, 2016 at 7:00 p.m. featuring classic R&B by “Saints Band”.

Supervisor Schmitt announced that the Mahopac Volunteer Fire Department will be hosting their annual parade along Route 6 at 7:00 p.m. on Thursday, July 7, 2016 followed by the commencement of their annual carnival at their firehouse.

ADJOURNMENT

All agenda items having been addressed, on motion by Councilman Lombardi, seconded by Councilman Lupinacci, with all Town Board members present and in agreement, the meeting was adjourned at 7:57 p.m. to Executive Session to discuss a matter of personnel with Police Chief Michael Cazzari and Lt. John Dearman as well as for an update on the Town of Carmel’s contract with Vision Government Solutions in connection with the town-wide revaluation project from Assessor Consultant Edye McCarthy.

Respectfully submitted,

Ann Spofford, Town Clerk