

TOWN BOARD MEETING
TOWN HALL, MAHOPAC, N.Y.

A Regular Meeting of the Town Board of the Town of Carmel was called to order by Supervisor Kenneth Schmitt on the 21st day of September 2016 at 7:08 p.m. at Town Hall, 60 McAlpin Avenue, Mahopac, New York. Members of the Town Board present by roll call were: Councilman Schneider, Councilwoman McDonough, Councilman Lombardi and Supervisor Schmitt. Councilman Lupinacci was absent.

The Pledge of Allegiance to the Flag was observed prior to the start of official business. A moment of silence was held to honor those serving in the United States Armed Forces.

MINUTES OF TOWN BOARD MEETING HELD ON 8/17/16 - ACCEPT AS SUBMITTED BY THE TOWN CLERK

On motion by Councilman Lombardi, seconded by Councilwoman McDonough, with all members of the Town Board present voting “aye”, the minutes of the Town Board meeting held on August 17th 2016 were accepted as submitted by the Town Clerk.

POLICE DEPARTMENT - APPOINTMENT OF POLICE OFFICER MADE - BRIAN M. DETZ

RESOLVED that the Town Board of the Town of Carmel hereby appoints Brian M. Detz of Carmel, NY as a police officer for the Town of Carmel, effective immediately at the transfer rate of \$55,033.36 per year subject to the provisions of Civil Service Law and the Putnam County Civil Service Rules and Regulations.

Resolution

Offered by: Councilman Schneider
Seconded by: Councilman Lombardi and Councilwoman McDonough

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>	
Jonathan Schneider	X		Absent
John Lupinacci			
Suzanne McDonough	X		
Frank Lombardi	X		
Kenneth Schmitt	X		

Supervisor Schmitt welcomed Brian M. Detz to the Town of Carmel from the City of Mount Vernon Police Department and administered his oath of office. The Town Board members expressed congratulatory wishes. Supervisor Schmitt went on to point out that Brian Detz is the fourth police officer hired in the past six months. He confirmed the Town Board’s continuing support of the Police Department and emphasized their commitment to strengthening it.

CARMEL FIRE DEPARTMENT - DELETION TO THE ACTIVE LIST AUTHORIZED

RESOLVED that the Town Board of the Town of Carmel hereby authorizes the deletion of the following name from the active list of the Carmel Fire Department:

Matthew DeFeo

Resolution

Offered by: Councilman Lombardi
Seconded by: Councilwoman McDonough

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>	
Jonathan Schneider	X		Absent
John Lupinacci			
Suzanne McDonough	X		
Frank Lombardi	X		
Kenneth Schmitt	X		

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**MAHOPAC VOLUNTEER FIRE DEPARTMENT - DELETION TO THE ACTIVE LIST
AUTHORIZED**

RESOLVED that the Town Board of the Town of Carmel hereby authorizes the deletion of the following name from the active list of members of the Mahopac Volunteer Fire Department:

Maggie Bacon

Resolution

Offered by: Councilwoman McDonough
Seconded by: Councilman Lombardi

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>	
Jonathan Schneider	<u>X</u>	<u> </u>	
John Lupinacci	<u> </u>	<u> </u>	Absent
Suzanne McDonough	<u>X</u>	<u> </u>	
Frank Lombardi	<u>X</u>	<u> </u>	
Kenneth Schmitt	<u>X</u>	<u> </u>	

Supervisor Schmitt thanked the departing members of the Carmel Fire Department and the Mahopac Volunteer Fire Department for their service to their respective fire departments.

**HIGHWAY DEPARTMENT - ADVERTISING FOR BIDS AUTHORIZED - SAND,
GUIDE RAIL AND WINTER MIX**

RESOLVED that, pursuant to the request of Michael Simone, Town of Carmel Highway Superintendent, Town Clerk Ann Spofford is hereby authorized to advertise for bids for the purchase of the following items:

- Sand
- Guide Rail
- Winter Mix

BE IT FURTHER RESOLVED that the Highway Superintendent is to furnish detailed specifications for the above to the Town Clerk to be used in conjunction with the Town's general bid conditions and specifications.

Resolution

Offered by: Councilman Schneider
Seconded by: Councilwoman McDonough

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>	
Jonathan Schneider	<u>X</u>	<u> </u>	
John Lupinacci	<u> </u>	<u> </u>	Absent
Suzanne McDonough	<u>X</u>	<u> </u>	
Frank Lombardi	<u>X</u>	<u> </u>	
Kenneth Schmitt	<u>X</u>	<u> </u>	

**RECREATION DEPARTMENT - REQUEST FOR PROPOSALS AUTHORIZED - RE-
COATING BASKETBALL COURTS AT BALDWIN MEADOWS PARK**

RESOLVED that, pursuant to the request of James R. Gilchrist, Town of Carmel Director of Recreation and Parks, the Town Board of the Town of Carmel hereby authorizes the solicitation of proposals for re-coating of the basketball courts at the Baldwin Meadows Park facility in the Town of Carmel.

(Cont.)

Resolution
Offered by: Councilman Lombardi
Seconded by: Councilwoman McDonough

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>	
Jonathan Schneider	<u>X</u>	<u> </u>	
John Lupinacci	<u> </u>	<u> </u>	Absent
Suzanne McDonough	<u>X</u>	<u> </u>	
Frank Lombardi	<u>X</u>	<u> </u>	
Kenneth Schmitt	<u>X</u>	<u> </u>	

RECREATION DEPARTMENT - REQUEST FOR PROPOSALS AUTHORIZED - PURCHASE AND INSTALLATION OF SAFETY NETTING AT MCDONOUGH PARK

RESOLVED that, pursuant to the request of James R. Gilchrist, Town of Carmel Director of Recreation and Parks, the Town Board of the Town of Carmel hereby authorizes the solicitation of proposals for purchase and installation of safety netting to be utilized at the baseball fields at the Jimmy McDonough Park facility in the Town of Carmel.

Resolution
Offered by: Councilwoman McDonough
Seconded by: Councilman Lombardi

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>	
Jonathan Schneider	<u>X</u>	<u> </u>	
John Lupinacci	<u> </u>	<u> </u>	Absent
Suzanne McDonough	<u>X</u>	<u> </u>	
Frank Lombardi	<u>X</u>	<u> </u>	
Kenneth Schmitt	<u>X</u>	<u> </u>	

TEAKETTLE SPOUT LAKES PARK DISTRICT - PROPOSAL ACCEPTED AND ENTRY INTO CONTRACT FOR HERBICIDE TREATMENT OF UPPER AND LOWER TEAKETTLE SPOUT LAKES AUTHORIZED - THE POND AND LAKE CONNECTION

RESOLVED THAT the Town Board of the Town of Carmel, as Commissioners of, hereby authorizes the acceptance of the proposal for herbicide treatment services at Upper and Lower Teakettle Spout Lakes for 2017 and 2018 with The Pond and Lake Connection, Newtown CT, at a contract price not to exceed \$12,100 annually including any applicable NYSDEC Permit Fees; and
BE IT FURTHER RESOLVED, that the Town of Carmel shall have renewal options within the aforesaid contract for such services in 2019, 2020 and 2021 at annual costs of \$12,100 per year; and
BE IT FURTHER RESOLVED that upon presentation of insurance certificates in form acceptable to Town Counsel, Town Supervisor Kenneth Schmitt is hereby authorized to execute any and all necessary contract documentation to effect acceptance of this proposal upon the terms authorized herein.

Resolution
Offered by: Councilman Schneider
Seconded by: Councilman Lombardi

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>	
Jonathan Schneider	<u>X</u>	<u> </u>	
John Lupinacci	<u> </u>	<u> </u>	Absent
Suzanne McDonough	<u>X</u>	<u> </u>	
Frank Lombardi	<u>X</u>	<u> </u>	
Kenneth Schmitt	<u>X</u>	<u> </u>	

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TOWN OF CARMEL LANDFILL - PROPOSAL ACCEPTED FOR LANDSCAPING AND MAINTENANCE SERVICES - COVIELLO LANDSCAPING

WHEREAS, Town Engineer Richard Franzetti has solicited proposals for the performance of landscaping/maintenance services for the Town of Carmel Landfill; and
NOW THEREFORE BE IT RESOLVED, that the Town of Carmel Town Board hereby accepts the proposal of Coviello Landscaping, Carmel, NY for the performance of landscaping and maintenance services for the Town of Carmel Landfill for a three (3) year term (2017, 2018 and 2019) at an annual cost not to exceed \$15,000 (FIFTEEN THOUSAND DOLLARS);
BE IT FURTHER RESOLVED, that upon presentation of insurance certificates in form acceptable to Town Counsel, Town Supervisor Kenneth Schmitt is hereby authorized to execute any and all documentation required to formalize the acceptance of said proposal on the terms authorized herein.

Resolution
Offered by: Councilman Lombardi
Seconded by: Councilwoman McDonough

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>	
Jonathan Schneider	<u>X</u>	<u> </u>	
John Lupinacci	<u> </u>	<u> </u>	Absent
Suzanne McDonough	<u>X</u>	<u> </u>	
Frank Lombardi	<u>X</u>	<u> </u>	
Kenneth Schmitt	<u>X</u>	<u> </u>	

CARMEL SEWER DISTRICTS #2, #4, #5, #6 AND #7 - EXTENSION OF CONTRACT FOR SLUDGE HAULING AUTHORIZED - RESIDUALS MANAGEMENT SERVICES, DBA EARTHCARE

WHEREAS the Town Board of the Town of Carmel has previously authorized the award of bids for sludge hauling in various sewer districts to Residuals Management Services, dba Earthcare, Vernon, NJ; and
WHEREAS, the original contract entered into pursuant to the aforesaid bid award was for a period of one (1) year, with an option in favor of the Town of Carmel to extend said contract for a period of two (2) years;
NOW THEREFORE BE IT RESOLVED that the Town Board of the Town of Carmel, acting as Commissioners of Carmel Sewer Districts #2, #4, #5, #6 and #7 hereby authorizes the exercise of its option to extend the contract for sludge hauling in the referenced sewer districts with Residuals Management Services, dba Earthcare, Vernon, New Jersey for a two (2) year period commencing retroactive to July 23, 2015 and concluding July 22, 2017 at the same terms and conditions as set forth in the original contract previously awarded by the Town Board on July 2, 2014.

Resolution
Offered by: Councilwoman McDonough
Seconded by: Councilman Lombardi

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>	
Jonathan Schneider	<u>X</u>	<u> </u>	
John Lupinacci	<u> </u>	<u> </u>	Absent
Suzanne McDonough	<u>X</u>	<u> </u>	
Frank Lombardi	<u>X</u>	<u> </u>	
Kenneth Schmitt	<u>X</u>	<u> </u>	

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**DONATION OF VACATION TIME FROM EMPLOYEE #1699 TO EMPLOYEE #2411 -
ACCEPTED AND APPROVED**

RESOLVED, that the Town Board of the Town of Carmel hereby accepts and approves the donation of accrued vacation time to Employee #2411 from the following Town of Carmel Employee:

EMPLOYEE I.D. #	SICK TIME DONATED
1699	12 DAYS

Resolution
Offered by: Councilman Schneider
Seconded by: Councilman Lombardi

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>	
Jonathan Schneider	<u>X</u>	<u> </u>	
John Lupinacci	<u> </u>	<u> </u>	Absent
Suzanne McDonough	<u>X</u>	<u> </u>	
Frank Lombardi	<u>X</u>	<u> </u>	
Kenneth Schmitt	<u>X</u>	<u> </u>	

**HUMAN RESOURCE COUNSELING - OPTION TO CANCEL SERVICE CONTRACT
EXERCISED - PUBLIC SECTOR HR CONSULTANTS LLC**

WHEREAS, by resolution dated May 21, 2014 the Town Board of the Town of Carmel accepted the proposal of Public Sector HR Consultants LLC of Glenville, NY for On Demand Human Resource Counseling; and

WHEREAS, the aforesaid contractual agreement contains a bilateral right of cancellation/termination provision upon thirty (30) days notice to either party;

NOW THEREFORE BE IT RESOLVED that the Town Board of the Town of Carmel hereby exercises its right to cancel the aforesaid contract for services with Public Sector HR Consultants, LLC pursuant to the terms of said contract; and

BE IT FURTHER RESOLVED, that the Office of Town Supervisor Kenneth Schmitt shall provide written notice of such cancellation to Public Sector HR Consultants, LLC subsequent to the passage of this resolution.

Resolution
Offered by: Councilman Lombardi
Seconded by: Councilwoman McDonough

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>	
Jonathan Schneider	<u>X</u>	<u> </u>	
John Lupinacci	<u> </u>	<u> </u>	Absent
Suzanne McDonough	<u>X</u>	<u> </u>	
Frank Lombardi	<u>X</u>	<u> </u>	
Kenneth Schmitt	<u>X</u>	<u> </u>	

PUBLIC COMMENTS - AGENDA ITEMS

No member of the public wished to comment at this time.

TOWN BOARD MEMBER COMMENTS - AGENDA ITEMS

No member of the Town Board wished to comment at this time.

PUBLIC COMMENTS - OPEN FORUM

No member of the public wished to comment at this time.

**21 SEPTEMBER 2016
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Supervisor Schmitt outlined the annual budget adoption process and addressed frequently asked questions in connection therewith. He detailed the 2017 Budget Calendar, noting that the Town Board will hold a Public Hearing on the 2017 Preliminary Budget on November 2, 2016 and will adopt the final 2017 Budget on November 16, 2016.

Supervisor Schmitt announced that Putnam County will hold a Household Hazardous Waste Collection Day for Putnam County residents on October 1, 2016 from 9:00 a.m. to 12:00 p.m. at the Putnam County Department of Health, 1 Geneva Road, in Brewster.

Councilwoman McDonough announced the schedule for the remainder of the Recreation and Parks Department's fall concert series. All concerts will be held at the Mahopac Chamber Park from 6:00 p.m. to 8:00 p.m. and are free.

Councilman Schneider reminded residents that Town water meter readings are due by September 30, 2016. Readings may be entered through the Town's website, mailed via water meter postcard or called in to the Comptroller's Office.

Councilman Lombardi announced that the Town Board is looking for interested and qualified persons to fill a vacancy on the Environmental Conservation Board and a vacancy on the Board of Assessment Review. Residents should submit a letter of interest and resume to the Supervisor's Office by October 7, 2016.

Supervisor Schmitt announced that the Lake Mahopac Garden Club will hold their annual fundraiser at the Mahopac Public Library October 15, 2016 from 1:00 p.m. to 3:30 p.m. "High Tea at Downton Abbey" will feature delicious sandwiches and desserts, along with music provided by the Westchester/Putnam Youth Quartet.

Supervisor Schmitt announced that Drug Crisis in Our Backyard, an advocacy group that helps individuals and families struggling with drug addiction, will hold a grand opening of their new office at 16 Fair Street in Carmel on September 22, 2016 from 4:00 p.m. to 8:00 p.m. All are welcomed.

ADJOURNMENT

All agenda items having been addressed, on motion by Councilman Lombardi, seconded by Councilman Schneider, with all Town Board members present in agreement, the meeting was adjourned at 7:37 p.m. to Executive Session for an update on the Town of Carmel's contract with Vision Government Solutions from Assessor Consultant Edye McCarthy as well as for Supervisor Schmitt to address items of personnel in connection with the 2017 Tentative Budget.

Respectfully submitted,

Ann Spofford, Town Clerk