

TOWN BOARD MEETING  
TOWN HALL, MAHOPAC, N.Y.

A Regular Meeting of the Town Board of the Town of Carmel was called to order by Supervisor Kenneth Schmitt on the 6<sup>th</sup> day of December, 2017 at 7:20 p.m. at Town Hall, 60 McAlpin Avenue, Mahopac, New York. Members of the Town Board present by roll call were: Councilman Schneider, Councilman Lupinacci, Councilwoman McDonough, Councilman Lombardi and Supervisor Schmitt.

Supervisor Schmitt stated that the Town Board had met in Executive Session prior to the Regular Town Board Meeting with Victor Cornelius from Endeavor Municipal regarding a contractual matter.

The Pledge of Allegiance to the Flag was observed prior to the start of official business and a moment of silence was observed to honor those serving in the United States Armed Forces.

**PUBLIC HEARING HELD TO HEAR OBJECTIONS TO ASSESSMENT ROLLS FOR THE OPERATION AND MAINTENANCE OF THE IMPROVEMENTS OF THE GARBAGE, SEWER AND WATER DISTRICTS FOR FISCAL YEAR 2018**

Supervisor Schmitt asked the Deputy Town Clerk to read the following Notice of Public Hearing as published in the Town’s official newspapers:

NOTICE OF PUBLIC HEARING	
NOTICE IS HEREBY GIVEN, that the Town Board of the Town of Carmel, pursuant to Town Law Section 202-a will conduct a Public Hearing at the Town Hall, 60 McAlpin Avenue, Mahopac, New York on Wednesday, December 6, 2017 at 7:00 PM or as soon thereafter that evening as possible for the following purpose: To consider the 2018 Tentative Assessment Rolls of Carmel Sewer Districts #1, #2, #3, #4, #5, #6, #7, #8 and extensions thereto as well as Carmel Water Districts #1, #2, #3, #4, #5, #6, #7, #8, #9, #10, #12, #13, #14 and extensions thereto as well as the Town of Carmel Garbage District	BE IT FURTHER NOTICED, that the 2018 Tentative Assessment Rolls may be inspected at the Town Hall, 60 McAlpin Avenue, Mahopac, New York during normal business hours. At said Public Hearing, all interested persons shall be heard on the subject thereof. The Town Board will make every effort to assure that the Public Hearing is accessible to persons with disabilities. Anyone requiring special assistance and/or reasonable accommodations should contact the Town Clerk.  By Order of the Town Board of the Town of Carmel Ann Spofford, Town Clerk

With no one objecting to the public notice as read, Supervisor Schmitt opened the Public Hearing for public comment at 7:25 p.m. Three (3) people were in attendance.

With no one wishing to be heard on the subject of the Public Hearing, on motion by Councilman Lombardi, seconded by Councilman Lupinacci, with all members of the Town Board present and in agreement, the Public Hearing was closed at 7:26 p.m.

**MINUTES OF TOWN BOARD MEETINGS HELD ON NOVEMBER 1, 2017, NOVEMBER 8, 2017 AND NOVEMBER 15, 2017 - ACCEPT AS SUBMITTED BY THE TOWN CLERK**

On motion by Councilman Schneider, seconded by Councilman Lupinacci and Councilwoman McDonough, with all members of the Town Board present and voting “aye”, the minutes of the Town Board meetings held on November 1, 2017, November 8, 2017 and November 15, 2017 were accepted as submitted by the Town Clerk.

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COMPTROLLER'S OFFICE – BUDGET MODIFICATIONS / REVISIONS AS PER  
SCHEDULE 2017/06 - AUTHORIZED

WHEREAS the Town Comptroller has reviewed the proposed Budget Modifications for the period ending October 31, 2017 with the Town Board which are detailed and explained on the attached Budget Revisions Schedule 2017/06;

NOW, THEREFORE, BE IT RESOLVED that the Town Board of the Town of Carmel hereby authorizes and ratifies the Budget Modifications/Revisions for the period ending October 31, 2017 as shown itemized on schedule 2017/06 which is attached hereto, incorporated herein and made a part hereof.

Resolution

Offered by: Councilman Schneider  
Seconded by: Councilman Lombardi

Roll Call Vote	YES	NO
Jonathan Schneider	X	
John Lupinacci	X	
Suzanne McDonough	X	
Frank Lombardi	X	
Kenneth Schmitt	X	

TOWN OF CARMEL  
BUDGET REVISIONS SEPTEMBER-OCTOBER 2017 - #2017/06

BUDGET REVISION NUMBER	ACCOUNT	ACCOUNT TITLE & TRANSFER DESCRIPTION	INCREASE USES & SOURCES	DECREASE USES & SOURCES
GENERAL FUND				
1	100.1940.0020	PURCHASE OF LANDCAPITAL OUTLAY	100,000.00	
	100.1989.9878	FUND BALANCE FOR CAPITAL PROJECTS	*	100,000.00
		- PROVIDE FOR THE DEPOSIT FOR PURCHASE OF LAND		
2	100.3120.0012	POLICE STAFF OVERTIME	78,147.00	
	100.3120.0011	POLICE PERSONNEL SERVICES - UNIFORM		50,000.00
	100.1989.2680	INSURANCE RECOVERY - PAYROLL	*	28,147.00
		- PROVIDE FOR POLICE OVERTIME EXPENSE FROM WORKERS COMP REVENUE RECEIVED		
3	100.7310.0045	YOUTH SELF SUSTAIN PROGRAM	15,000.00	
	100.1989.2050	PARK SELF SUSTAINING FEES	*	15,000.00
		- PROVIDE FOR RECREATION SELF SUSTAINING PROGRAMS		
4	100.1670.0045	CENTRAL ADVERTISING EXPENSES	1,000.00	
	100.1670.0040	CENTRAL PRINTING EXPENSES		1,000.00
		- TRANSFER FOR CENTRAL ADVERTISING EXPENSES		
5	100.3120.0044	POLICE LEGAL COUNSEL	18,500.00	
	100.3120.0010	POLICE PERSONNEL SERVICES - NON UNIFORM		18,500.00
		- TRANSFER FOR SETTLEMENT AGREEMENT OF REIMBURSEMENT		
		TRAINING COSTS FOR POLICE OFFICER		
6	100.3310.0012	SIGN CONTROL OVERTIME	1,500.00	
	100.3310.0080	EMPLOYEE RETIREMENT		1,500.00
		- TRANSFER FOR SIGN CONTROL OVERTIME		
7	100.5010.0046	HIGHWAY ADMIN CONTRACTS	300.00	
	100.5010.0047	HIGHWAY ADMIN TRAINING EXPENSES		300.00
		- TRANSFER FOR HIGHWAY ADMIN CONTRACTS		
8	100.5132.0040	HIGHWAY GARAGE CONTRACTUAL EXPENSES	1,000.00	
	100.8090.0080	EMPLOYEE RETIREMENT		1,000.00
		- TRANSFER FOR HIGHWAY GARAGE CONTRACTUAL EXPENSES		
9	100.7020.0012	RECREATION ADMIN STAFF OVERTIME	1,300.00	
	100.7020.0040	RECREATION ADMIN CONTRACTUAL EXPENSES	2,400.00	
	100.7110.0013	PARK MAINTENANCE TEMPORARY STAFF	4,500.00	
	100.7110.0020	PARK MAINTENANCE EQUIPMENT	1,000.00	
	100.7110.0040	PARK CONTRACTUAL EXPENSES	5,000.00	
	100.7113.0040	CHAMBER PARK CONTRACTUAL EXPENSES	100.00	
	100.7140.0013	PLAYGROUND AND RECREATION TEMPORARY STAFF	700.00	
	100.7020.0080	RECREATION ADMIN EMPLOYEE BENEFITS		1,300.00
	100.7020.0086	RETIREE'S HEALTH INSURANCE		2,400.00
	100.7110.0045	PARK MAINTENANCE CONTRACT		4,500.00
	100.7110.0080	PARK EMPLOYEE BENEFITS		2,000.00
	100.7110.0088	RETIREE'S HEALTH INSURANCE		2,000.00
	100.7112.0045	MCDONOUGH FIELDS PARK IMPROVEMENTS		2,000.00
	100.7140.0080	PLAYGROUND EMPLOYEE BENEFITS		800.00
		- TRANSFER FOR MISC RECREATION EXPENSES		
HIGHWAY FUND				
10	500.5110.0018	HIGHWAY DIFFERENTIAL COMPENSATION	2,000.00	
	500.5110.0013	GENERAL REPAIR TEMPORARY LABOR		2,000.00
		- TRANSFER FOR HIGHWAY DIFFERENTIAL COMPENSATION		
11	500.5130.0040	MACHINERY REPAIR EXPENSES	30,000.00	
	500.5110.0083	WORKERS COMPENSATION INSURANCE		15,000.00
	500.5110.0084	HEALTH INSURANCE		15,000.00
		- TRANSFER FOR MACHINERY REPAIR EXPENSES		

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BUDGET REVISIONS SEPTEMBER-OCTOBER 2017 - #2017/06

BUDGET REVISION NUMBER	ACCOUNT	ACCOUNT TITLE & TRANSFER DESCRIPTION	INCREASE USES & SOURCES	DECREASE USES & SOURCES
<b>LAKE CASSE PARK DISTRICT</b>				
12	401.7140.0013	TEMPORARY LABOR	3,350.00	
	401.7140.0040	CONTRACTUAL EXPENSES	500.00	
	401.7140.0042	UTILITIES EXPENSES	3,500.00	
	401.7140.0048	OTHER EXPENDITURES	200.00	
	401.7140.0082	SOCIAL SECURITY	250.00	
	401.7140.0099	REPAIR RESERVE FUND		2,800.00
	401.7140.9909	APPROPRIATED FUND BALANCE	*	5,000.00
		- PROVIDE AND TRANSFER FOR MISC LAKE CASSE EXPENSES		
<b>LAKE MAHOPAC PARK DISTRICT</b>				
13	402.7110.0040	CONTRACTUAL EXPENSES	500.00	
	402.7110.0048	OTHER EXPENDITURES	1,500.00	
	402.7110.0099	REPAIR RESERVE FUND		2,000.00
		- TRANSFER FOR MISC LAKE MAHOPAC EXPENSES		
<b>LAKE SECOR PARK DISTRICT</b>				
14	404.7140.0013	TEMPORARY LABOR	150.00	
	404.7140.0040	CONTRACTUAL EXPENSES	750.00	
	404.7140.0042	UTILITIES EXPENSES	500.00	
	404.7140.0046	CONTRACTUAL RENTALS	100.00	
	404.7140.0082	SOCIAL SECURITY	100.00	
	404.7140.0099	REPAIR RESERVE FUND		1,600.00
		- TRANSFER FOR MISC LAKE SECOR EXPENSES		
<b>CARMEL WATER DISTRICT #8</b>				
15	608.8310.0047	EMERGENCY REPAIRS	30,000.00	
	608.8310.0040	CONTRACTUAL REPAIRS		10,000.00
	608.8310.0090	CONTINGENCY		10,000.00
	608.8310.0099	REPAIR RESERVE FUND		10,000.00
		- TRANSFER FOR EMERGENCY REPAIRS		
<b>CARMEL WATER DISTRICT #10</b>				
16	610.8310.0047	EMERGENCY REPAIRS	13,500.00	
	610.8310.0090	CONTINGENCY		8,000.00
	610.8310.0099	REPAIR RESERVE FUND		5,500.00
		- TRANSFER FOR EMERGENCY REPAIRS		
<b>CARMEL WATER DISTRICT #13</b>				
17	613.8310.0047	EMERGENCY REPAIRS	3,000.00	
	613.8310.0099	REPAIR RESERVE FUND		3,000.00
		- TRANSFER FOR EMERGENCY REPAIRS		
<b>CARMEL SEWER DISTRICT #4</b>				
18	704.8130.0040	CONTRACTUAL REPAIRS	7,500.00	
	704.8130.0099	REPAIR RESERVE FUND		7,500.00
		- TRANSFER FOR CONTRACTUAL REPAIRS		
<b>CARMEL SEWER DISTRICT #5</b>				
19	705.8130.0044	ENGINEERING SERVICES	8,000.00	
	705.8130.0099	REPAIR RESERVE FUND		8,000.00
		- TRANSFER FOR ENGINEERING SERVICES		
<b>GENERAL DEBT FUND</b>				
20	810.9730.0061	BAN PRINCIPAL - DRAINAGE	200,000.00	
	810.1989.9909	APPROPRIATED FUND BALANCE	*	200,000.00
		- PROVIDE FOR BAN PRINCIPAL PAYMENT		

TOWN OF CARMEL  
BUDGET REVISIONS SEPTEMBER-OCTOBER 2017 - #2017/06

BUDGET REVISION NUMBER	ACCOUNT	ACCOUNT TITLE & TRANSFER DESCRIPTION	INCREASE USES & SOURCES	DECREASE USES & SOURCES
<b>HIGHWAY DEBT FUND</b>				
21	850.9730.0060	BAN PRINCIPAL - ROADS	205,000.00	
	850.9730.0070	BAN INTEREST - ROADS	21,005.00	
	850.9730.0061	BAN PRINCIPAL - MACHINERY		25,000.00
	850.9730.0071	BAN INTEREST - MACHINERY		5,000.00
	850.5010.9909	APPROPRIATED FUND BALANCE	*	196,005.00
		- PROVIDE/TRANSFER FOR BAN PRINCIPAL/INTEREST PAYMENT		
<b>LONG POND ROAD IMPROVEMENT DISTRICT</b>				
22	856.9730.0070	BAN INTEREST	14,470.00	
	856.5010.9909	APPROPRIATED FUND BALANCE	*	14,470.00
		- PROVIDE FOR BAN INTEREST PAYMENT		
<b>CARMEL SEWER DISTRICT #1 DEBT FUND</b>				
23	871.9730.0070	BAN INTEREST	18,251.00	
	871.9901.0099	TRANSFER TO OTHER FUNDS		5,000.00
	871.8130.9909	APPROPRIATED FUND BALANCE	*	13,251.00
		- PROVIDE FOR BAN INTEREST PAYMENT		

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CARMEL SEWER DISTRICT #3 DEBT FUND				
24	873.9730.0070	BAN INTEREST		4,065.00
	873.9901.0099	TRANSFER TO OTHER FUNDS		510.00
	873.8130.1081	MONEY IN LIEU OF TAXES	*	155.00
	873.8130.9909	APPROPRIATED FUND BALANCE	*	3,400.00
		- PROVIDE/TRANSFER FOR BAN INTEREST PAYMENT		
CARMEL SEWER DISTRICT #7 DEBT FUND				
25	877.9730.0060	BAN PRINCIPAL		90,000.00
	877.9730.0070	BAN INTEREST		1,000.00
	877.8130.5030	TRANSFER FROM CAPITAL FUND	*	90,000.00
	877.8130.9909	APPROPRIATED FUND BALANCE	*	1,000.00
		- PROVIDE/TRANSFER FOR BAN INTEREST PAYMENT		
CARMEL SEWER DISTRICT #7 CAPITAL FUND				
26	977.8130.0099	TRANSFER TO DEBT FUND		90,422.00
	977.8130.2681	INSURANCE RECOVERY - ASSET	*	90,422.00
		- PROVIDE FOR TRANSFER TO DEBT FUND		

Budget Revisions September-October 2017 cover sheet

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**COMPTROLLER'S OFFICE – SUBMISSION OF STATEMENTS OF DELINQUENT WATER & SEWER CHARGES TO PUTNAM COUNTY LEGISLATURE FOR RELEVY ON 2018 TOWN & COUNTY TAX BILLS - AUTHORIZED**

RESOLVED that the Town Board of the Town of Carmel, pursuant to Section 198 of the Town Law of the State of New York, hereby authorizes submission of the attached statements of delinquent water and sewer charges for the Town’s Water and Sewer Districts prepared by the Town Comptroller’s Office and attached hereto and made a part hereof, to the Putnam County Legislature for the re-levying of such charges on the 2018 County and Town Tax Bill.

Resolution

Offered by: Councilman Lombardi  
Seconded by: Councilman Lupinacci

<u>Roll Call Vote</u>	YES	NO
Jonathan Schneider	X	
John Lupinacci	X	
Suzanne McDonough	X	
Frank Lombardi	X	
Kenneth Schmitt	X	

**TOWN OF CARMEL DELINQUENT SEWER/WATER RELEVY AS OF 12/6/17**

FUND	RPS CODE	DISTRICT	PURPOSE CODE	AMOUNT
UNPAID WATER CHARGES:				
601	WD033	CWD #1	DEL. WATER	19,414.32
601	WD033	CWD #1	PENALTY	6,963.28
				26,377.60
602	WD001	CWD #2	DEL. WATER	65,426.93
602	WD001	CWD #2	PENALTY	20,813.79
				86,240.72
603	WD002	CWD #3	DEL. WATER	19,847.30
603	WD002	CWD #3	PENALTY	6,565.87
				26,413.17
604	WD003	CWD #4	DEL. WATER	11,130.80
604	WD003	CWD #4	PENALTY	3,718.06
				14,848.86
605	WD012	CWD #5	DEL. WATER	400.29
605	WD012	CWD #5	PENALTY	174.51
				574.80
606	WD013	CWD #6	DEL. WATER	5,695.62
606	WD013	CWD #6	PENALTY	1,928.47
				7,624.09

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607	WD023	CWD #7	DEL. WATER	4,634.55
607	WD023	CWD #7	PENALTY	1,167.41
				5,801.96
608	WD020	CWD #8	DEL. WATER	23,551.88
608	WD020	CWD #8	PENALTY	7,681.32
				31,233.20
609	WD022	CWD #9	DEL. WATER	8,777.59
609	WD022	CWD #9	PENALTY	2,852.41
				11,630.00
610	WD025	CWD #10	DEL. WATER	5,351.11
610	WD025	CWD #10	PENALTY	1,528.97
				6,880.08
612	WD024	CWD #12	DEL. WATER	8,854.46
612	WD024	CWD #12	PENALTY	2,955.81
				11,810.27
613	WD029	CWD #13	DEL. WATER	1,670.01
613	WD029	CWD #13	PENALTY	490.07
				2,160.08
614	WD030	CWD #14	DEL. WATER	9,840.17
614	WD030	CWD #14	PENALTY	3,199.72
				13,039.89
622	WD028	CWD #2 EXT	DEL. WATER	2,056.80
622	WD028	CWD #2 EXT	PENALTY	689.53
				2,746.33
Total Delinquent Water				247,381.05

TOWN OF CARMEL DELINQUENT SEWER/WATER RELEVY AS OF 12/6/17

UNPAID OUT OF DISTRICT CHARGES:				
WD003	86.14-1-2	OOD Water	777.00	
WD003	86.14-1-3	OOD Water	787.50	
WD003	86.47-1-35	OOD Water	723.03	
WD020	76.18-2-22	OOD Water	1,190.00	
SW002	55.16-1-5	OOD Sewer Use	749.02	
SW003	76.30-1-37	OOD Sewer Use	102.00	
SW003	76.30-1-38	OOD Sewer Use	102.00	
SW015	55.16-1-5	OOD Sewer Cap	50.54	
SW017	76.30-1-37	OOD Sewer Cap	64.50	
SW017	76.30-1-38	OOD Sewer Cap	193.50	
Total Delinquent OOD			4,739.09	
Total Delinquent Relevy			252,120.14	

**CARMEL WATER DISTRICT #s 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 12, 13 & 14 - BID AWARDED TO SCHMIDT'S WHOLESALE, INC. , MONTICELLO, NY FOR ACQUISITION OF CELLULAR-BASED WATER METERS CONTRACT C241**

WHEREAS the Town Board of the Town of Carmel, acting as Commissioners of the various water districts of the Town of Carmel, has previously authorized advertisement for the solicitation of bids for purchase of cellular-based water meters for Carmel Water Districts #1, #2, #3, #4, #5, #6, #7, #8, #9, #10, #12, #13 and #14; and

WHEREAS such bids were received and opened on October 26, 2017 and a copy of the bid memorandum is on file with Ann Spofford, Town of Carmel Town Clerk; ,

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Carmel, hereby awards the bid for the acquisition of cellular-based water meters for Carmel Water Districts #1, #2, #3, #4, #5, #6, #7, #8, #9, #10, #12, #13 and #14 to Schmidt’s Wholesale, Inc, Monticello, NY the lowest responsible bidder who met specifications at a cost not to exceed \$1,746,165.70; and

BE IT FURTHER RESOLVED that upon presentation of bid bonds and/or performance bonds in form acceptable to Town Counsel, Town of Carmel Supervisor Kenneth Schmitt is hereby authorized to sign any documentation necessary to effectuate this authorization on the terms set forth herein; and

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BE IT FURTHER RESOLVED that Town Comptroller Mary Ann Maxwell is hereby authorized to make any and all necessary budget modifications and/or transfers to fund the acquisition and installation authorized herein.

Resolution

Offered by: Councilman Lupinacci  
Seconded by: Councilwoman McDonough

Roll Call Vote	YES	NO
Jonathan Schneider	X	
John Lupinacci	X	
Suzanne McDonough	X	
Frank Lombardi	X	
Kenneth Schmitt	X	

**CARMEL WATER DISTRICT #s 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 12, 13 & 14 - BID AWARDED TO NATIONAL METERING SERVICES, INC., KEARNY, NJ FOR INSTALLATION OF CELLULAR-BASED WATER METERS CONTRACT C248**

WHEREAS the Town Board of the Town of Carmel, acting as Commissioners of the various water districts of the Town of Carmel, has previously authorized advertisement for the solicitation of bids for installation of cellular-based water meters for Carmel Water Districts #1, #2, #3, #4, #5, #6, #7, #8, #9, #10, #12, #13 and #14; and

WHEREAS such bids were received and opened on November 14, 2017 and a copy of the bid memorandum is on file with Ann Spofford, Town of Carmel Town Clerk,;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Carmel, hereby awards the bids for the installation of cellular-based water meters for Carmel Water Districts #1, #2, #3, #4, #5, #6, #7, #8, #9, #10, #12, #13 and #14 to National Metering Services, Inc., Kearny, NJ the lowest responsible bidder who met specifications at a cost not to exceed \$708,725.00; and

BE IT FURTHER RESOLVED that upon presentation of insurance certificates, bid bonds and/or performance bonds in form acceptable to Town Counsel, Town of Carmel Supervisor Kenneth Schmitt is hereby authorized to sign any documentation necessary to effectuate this authorization on the terms set forth herein; and

BE IT FURTHER RESOLVED that Town Comptroller Mary Ann Maxwell is hereby authorized to make any and all necessary budget modifications and/or transfers to fund the acquisition and installation authorized herein.

Resolution

Offered by: Councilwoman McDonough  
Seconded by: Councilman Lupinacci

Roll Call Vote	YES	NO
Jonathan Schneider	X	
John Lupinacci	X	
Suzanne McDonough	X	
Frank Lombardi	X	
Kenneth Schmitt	X	

**ENGINEERING DEPARTMENT – PAYMENT TO EAST OF HUDSON WATERSHED CORPORATION (EOHWC) - AUTHORIZED**

Resolved, that upon the recommendation and determination of Town Engineer Richard J. Franzetti, P.E., the Town Board of the Town of Carmel hereby authorizes payment of the sum of \$10,105.67 to the East of Hudson Watershed Corporation (EOHWC) for operation and maintenance related to the Stormwater Retrofit Projects in 2016 in accordance with the Town of Carmel's overall phosphorus reduction requirements, as well as in accordance with the Operations and Maintenance Policy for



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EOHWC previously adopted by the Carmel Town Board and the invoice from EOHWC dated November 8, 2017.

Resolution

Offered by: Councilman Schneider  
Seconded by: Councilman Lupinacci

Roll Call Vote	YES	NO
Jonathan Schneider	X	
John Lupinacci	X	
Suzanne McDonough	X	
Frank Lombardi	X	
Kenneth Schmitt	X	

ENGINEERING DEPARTMENT – PROPOSAL OF ROBISON, ELMSFORD, NY TO PROVIDE DUCT CLEANING SERVICES – ACCEPTED

WHEREAS, Town of Carmel Town Engineer Richard J. Franzetti, P.E. has previously solicited proposals for the cleaning of duct work at the Town of Carmel Town Hall facility;

NOW THEREFORE BE IT RESOLVED that the Town Board of the Town of Carmel, upon the recommendation of the Town Engineer, hereby accepts the proposal of Robison, Elmsford, NY to provide the referenced duct cleaning services at a cost not to exceed \$5,500 in accordance with the proposal dated November 7, 2017; and

BE IT FURTHER RESOLVED that upon presentation of insurance certificates in form acceptable to Town Counsel, Town Supervisor Kenneth Schmitt is hereby authorized to sign any and all documentation necessary to accept the proposal and authorize the actions contained herein; and

BE IT FURTHER RESOLVED, that Town Comptroller Mary Ann Maxwell is hereby authorized to make any and all necessary budget transfers or modifications required to fund the cost of this authorization.

Resolution

Offered by: Councilman Lombardi  
Seconded by: Councilman Lupinacci

Roll Call Vote	YES	NO
Jonathan Schneider	X	
John Lupinacci	X	
Suzanne McDonough	X	
Frank Lombardi	X	
Kenneth Schmitt	X	

ENGINEERING DEPARTMENT – PROPOSAL OF ED KUCK EXCAVATING, MAHOPAC, NY FOR REPAIR OF THE VETERANS MEMORIAL – ACCEPTED

WHEREAS, Town of Carmel Town Engineer Richard J. Franzetti, P.E. previously solicited proposals for repair of the Veterans Memorial located at East Lake Boulevard and Mt. Hope Road in the Town of Carmel;

NOW THEREFORE BE IT RESOLVED that the Town Board of the Town of Carmel, upon the recommendation of the Town Engineer, hereby accepts the proposal of Ed Kuck Excavating, Mahopac, NY to provide the referenced repair services at a cost not to exceed \$5,590.11 in accordance with the proposal/invoice dated November 2, 2017; and

BE IT FURTHER RESOLVED that upon presentation of insurance certificates in form acceptable to Town Counsel, Town Supervisor Kenneth Schmitt is hereby authorized to sign any and all documentation necessary to accept the proposal and authorize the actions contained herein; and

BE IT FURTHER RESOLVED, that Town Comptroller Mary Ann Maxwell is hereby authorized to make any and all necessary budget transfers or modifications required to fund the cost of this authorization.

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Resolution

Offered by: Councilman Lupinacci  
Seconded by: Councilwoman McDonough

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	<u>X</u>	<u>          </u>
John Lupinacci	<u>X</u>	<u>          </u>
Suzanne McDonough	<u>X</u>	<u>          </u>
Frank Lombardi	<u>X</u>	<u>          </u>
Kenneth Schmitt	<u>X</u>	<u>          </u>

**CARMEL WATER DISTRICT #s 1, 8, 10 & 13 – PAYMENT TO BEE & JAY PLUMBING, INC, MAHOPAC, NY FOR ZEBRA MUSSEL INSPECTION AND REMEDIATION SERVICES - AUTHORIZED**

RESOLVED THAT the Town Board of the Town of Carmel, acting as Commissioners of Carmel Water Districts #1, #8, #10 and #13 and upon the recommendation of Town Engineer Richard J. Franzetti, P.E., hereby authorizes payment for zebra mussel inspection and remediation services to be performed by Bee & Jay Plumbing, Inc., Mahopac at a cost not to exceed \$16,572.57 in accordance with the invoices dated October 26, 2017 and November 17, 2017; and

BE IT FURTHER RESOLVED that Town Supervisor Kenneth Schmitt is hereby authorized to sign any and all documentation necessary to authorize the actions contained herein; and

BE IT FURTHER RESOLVED, that Town Comptroller Mary Ann Maxwell is hereby authorized to make any and all necessary budget transfers or modifications required to fund the cost of this authorization.

Resolution

Offered by: Councilwoman McDonough  
Seconded by: Councilman Lupinacci

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	<u>X</u>	<u>          </u>
John Lupinacci	<u>X</u>	<u>          </u>
Suzanne McDonough	<u>X</u>	<u>          </u>
Frank Lombardi	<u>X</u>	<u>          </u>
Kenneth Schmitt	<u>X</u>	<u>          </u>

Prior to the roll call vote Supervisor Schmitt explained the damage the mussels are causing to the intake pipes and the effect on the various water districts. He noted that this is an immediate solution but not a long term one.

**ADOPTION OF ASSESSMENT ROLLS FOR THE OPERATION AND MAINTENANCE OF THE IMPROVEMENTS OF THE GARBAGE, SEWER AND WATER DISTRICTS FOR FISCAL YEAR 2018**

RESOLVED that the Town Board of the Town of Carmel hereby adopts the assessment rolls for the operation and maintenance of the improvements serving Carmel Sewer Districts #1, #2, #3, #4, #5, #6, #7 and #8 and extensions thereto as well as Carmel Water Districts #1, #2, #3, #4, #5, #6, #7, #8, #9, #10, #12, #13, and #14 and extensions thereto as well as The Town of Carmel Garbage District of said Town for fiscal year 2018 as originally prepared by Town Assessor Glenn Droese and filed with the Town Clerk as the final assessment rolls for the year 2018.



**DECEMBER 6, 2017  
TOWN BOARD MEETING**

Resolution

Offered by: Councilman Schneider  
 Seconded by: Councilman Lombardi

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	<u>X</u>	<u>          </u>
John Lupinacci	<u>X</u>	<u>          </u>
Suzanne McDonough	<u>X</u>	<u>          </u>
Frank Lombardi	<u>X</u>	<u>          </u>
Kenneth Schmitt	<u>X</u>	<u>          </u>

**PARTICIPATION IN PUTNAM COUNTY FIRE AND EMS MUTUAL AID PLAN - ADOPTED**

RESOLVED that the Town of Carmel hereby elects to participate in the Putnam County Fire and EMS Mutual Aid Plan in form as on file in the Office of the Town Supervisor, and will agree to recognize a call for assistance through the Putnam 911 Center and will comply with the provisions of such Plan as now in force and as amended from time to time, and certified by the Putnam County EMS Council through the Putnam Bureau of Emergency Services and Emergency Service Coordinators; and that no restrictions exist against "Outside Service" by such EMS Agency/Provider name herein with meaning of §209 of the New York General Municipal Law which would affect the power of such Agency/EMS provider to participate in such plan.

Resolution

Offered by: Councilman Lombardi  
 Seconded by: Councilman Lupinacci

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	<u>X</u>	<u>          </u>
John Lupinacci	<u>X</u>	<u>          </u>
Suzanne McDonough	<u>X</u>	<u>          </u>
Frank Lombardi	<u>X</u>	<u>          </u>
Kenneth Schmitt	<u>X</u>	<u>          </u>

**PAYMENT OF \$9,000.00 TO SULLIVAN DATA MANAGEMENT, INC. FOR TECHNOLOGY SERVICES AND UPGRADES - AUTHORIZED**

RESOLVED that the Town Board of the Town of Carmel hereby authorizes the payment of the sum of \$9,000 to Sullivan Data Management, Inc. for technology services and upgrades in accordance with the attached invoice dated November 17, 2017; and

BE IT FURTHER RESOLVED, that Town Comptroller Mary Ann Maxwell is hereby authorized to make any and all necessary budget transfers or modifications required to fund the cost of this authorization.

Resolution

Offered by: Councilman Lupinacci  
 Seconded by: Councilwoman McDonough

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	<u>X</u>	<u>          </u>
John Lupinacci	<u>X</u>	<u>          </u>
Suzanne McDonough	<u>X</u>	<u>          </u>
Frank Lombardi	<u>X</u>	<u>          </u>
Kenneth Schmitt	<u>X</u>	<u>          </u>

DECEMBER 6, 2017  
TOWN BOARD MEETING



1520B Front Street Yorktown Heights, NY 10598

Invoice

DATE	INVOICE #
11/17/2017	18499

BILL TO	SHIP TO
Carmel Town Hall 60 McAlpin Avenue Mahopac, NY 10541	Carmel Town Hall 60 McAlpin Avenue Mahopac, NY 10541

P.O. NO.	TERMS	DUE DATE	SHIP VIA	FOB
	Due On Receipt	11/17/2017		
QUANTITY	DESCRIPTION	U/M	UNIT PRICE	AMOUNT
1	Services To Replace Town Hall 1 and Town Hall 4 Servers, Reinstalling And Reconfiguring All Applications.		9,000.00	9,000.00
			<div>RECEIVED NOV 20 2017 SUPERVISOR'S OFFICE TOWN OF CARMEL</div>	
			Total	\$9,000.00

**PUBLIC COMMENTS - AGENDA ITEMS**

No member of the public wished to comment at this time.

**TOWN BOARD MEMBER COMMENTS - AGENDA ITEMS**

No member of the Town Board wished to comment at this time.

**OPEN FORUM - PUBLIC COMMENTS**

Jean Hopper asked for an update on the American Legion's situation.

Supervisor Schmitt reported that they will be going to court and taking legal action against the owner.

Mrs. Hopper questioned if they possess an easement.

**DECEMBER 6, 2017  
TOWN BOARD MEETING**

Greg Folchetti, Legal Counsel, stated that he cannot speak in detail but noted that the pipe runs over another property and that there is no easement. He also mentioned that the Town of Carmel was not a party to it.

Supervisor Schmitt stated that at one point they thought it could be worked out but now it doesn't look that way.

**OPEN FORUM – TOWN BOARD COMMENTS**

Councilwoman McDonough announced that the Town of Carmel Recreation and Parks Department would be holding their Winter Wonderland Drawing Workshop at Sycamore Park on December 27, 2017, 9:00 AM - 12:30 PM, for children six to twelve years of age. The fee is \$40.00

Councilman Lupinacci announced that the Town of Carmel Recreation and Parks Department would also be holding a Winter Break Aviation and Magic Workshop on December 28, 2017, 9:00 AM – 12:30 PM. Residents can register on-line for any of the programs or call 845-628-7888 for more information.

Supervisor Schmitt announced that the Town of Carmel Recreation and Parks Department will also be holding an Open Play event on December 29, 2017, 10:00 AM – 1:00 PM at Sycamore Park.

Supervisor Schmitt also announced that there are vacancies on the Board of Assessment Review, the Ethics Board and the Alarm Appeals Board. Interested persons should contact the Supervisor's Office via e-mail at [amp@ci.carmel.ny.us](mailto:amp@ci.carmel.ny.us).

Councilwoman McDonough announced that the Putnam Arts Council located at 521 Kennicut Hill Rd. in Mahopac is holding their Holiday Sale until December 10, 2017.

Councilman Schneider announced that Town of Carmel is participating in the Toys for Tots event with the Carmel Central School District. He noted that the fire departments will be holding their annual candy cane runs and collecting for Toys for Tots as well.

Supervisor Schmitt reported that the Highway Superintendent has asked people to be sure to keep their garbage totes off the roadway in the case of snow so they are not hit by the snow plows. He also reminded people not to push snow from their property onto the roadway which can cause hazardous conditions and make it necessary for the plows to have to replot.

**ADJOURNMENT**

All agenda items having been addressed, on motion by Councilman Lombardi, seconded by Councilman Lupinacci, with all members present and in agreement, the meeting was adjourned at 7:50 p.m. to a scheduled Executive Session to discuss a personnel / contractual matter.

Respectfully submitted,

Phyllis Bourges, Deputy Town Clerk