

ORGANIZATIONAL MEETING
TOWN HALL, MAHOPAC, N.Y.

The 2013 Organizational Meeting of the Town Board of the Town of Carmel was called to order by Supervisor Kenneth Schmitt on the 2nd day of January 2013 at 7:02 p.m. at Town Hall, 60 McAlpin Avenue, Mahopac, New York. Members of the Town Board present by roll call were: Councilman Schneider, Councilman Lupinacci, Councilwoman McDonough, Councilman Lombardi, and Supervisor Schmitt.

The Pledge of Allegiance to the Flag was observed prior to the start of official business and a moment of silence was observed to honor those serving in the United States Armed Forces.

SEATING ORDER OF THE TOWN BOARD MEMBERS SET

RESOLVED that the Town Board Members will be seated as follows (left to right): facing the dais: Jonathan Schneider, Frank Lombardi, Kenneth Schmitt, John Lupinacci and Suzanne McDonough.

Resolution
Offered by: Councilman Schneider
Seconded by: Councilman Lupinacci

Roll Call Vote	YES	NO
Jonathan Schneider	X	
John Lupinacci	X	
Suzanne McDonough	X	
Frank Lombardi	X	
Kenneth Schmitt	X	

ROLL CALL VOTING ORDER OF TOWN BOARD MEMBERS SET

RESOLVED that the Roll Call Voting Order of the Town Board shall be as follows:

Jonathan Schneider
John Lupinacci
Suzanne McDonough
Frank Lombardi
Kenneth Schmitt

Resolution
Offered by: Councilman Lombardi
Seconded by: Councilman Lupinacci

Roll Call Vote	YES	NO
Jonathan Schneider	X	
John Lupinacci	X	
Suzanne McDonough	X	
Frank Lombardi	X	
Kenneth Schmitt	X	

DATES, TIME AND LOCATION OF TOWN BOARD MEETINGS ESTABLISHED

RESOLVED that all regular meetings of the Town Board of the Town of Carmel shall be held on the first and third Wednesdays of each month, commencing Wednesday, January 2, 2013, at the Town Hall, 60 McAlpin Avenue, Mahopac, New York at 7:00 PM and with the exception in September when a regular meeting will be held on the first Tuesday, September 3, 2013 instead of the first Wednesday, September 4, 2013 and

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TOWN BOARD MEETING

(Cont.)

BE IT FURTHER RESOLVED that all Work Sessions of the Town Board of the Town of Carmel shall be held on the second and fourth Wednesdays of each month commencing Wednesday, January 9, 2013, and with the exception of the Work Session Meeting on April 24, 2013, which shall be held at 7:00 PM in the hamlet of Carmel at the Carmel Firehouse, Vink Drive, Carmel, NY, and the month of November when the fourth Work Session shall be held on Tuesday, November 26, 2013 instead of Wednesday, November 27, 2013, and the month of December when no meeting shall be held on the fourth Wednesday. All Work Sessions shall be held at the Town of Carmel Town Hall, 60 McAlpin Avenue, Mahopac, New York at 7:00 PM.

Resolution

Offered by: Councilman Lupinacci
Seconded by: Councilwoman McDonough and Councilman Schneider

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	<u>X</u>	<u> </u>
John Lupinacci	<u>X</u>	<u> </u>
Suzanne McDonough	<u>X</u>	<u> </u>
Frank Lombardi	<u>X</u>	<u> </u>
Kenneth Schmitt	<u>X</u>	<u> </u>

RULES OF ORDER FOR TOWN BOARD MEETINGS SET

RESOLVED that the Rules of Order for Town Board Meetings shall be Roberts' Rules of Order Newly Revised.

Resolution

Offered by: Councilwoman McDonough
Seconded by: Councilman Lombardi

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	<u>X</u>	<u> </u>
John Lupinacci	<u>X</u>	<u> </u>
Suzanne McDonough	<u>X</u>	<u> </u>
Frank Lombardi	<u>X</u>	<u> </u>
Kenneth Schmitt	<u>X</u>	<u> </u>

WETLANDS INSPECTOR REAPPOINTED - DAVID KLOTZLE

RESOLVED that the Town Board of the Town of Carmel hereby reappoints David Klotzle as Wetlands Inspector for the year 2013 at the salary contained in the 2013 Budget as adopted.

Resolution

Offered by: Councilman Schneider
Seconded by: Councilwoman McDonough

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	<u>X</u>	<u> </u>
John Lupinacci	<u>X</u>	<u> </u>
Suzanne McDonough	<u>X</u>	<u> </u>
Frank Lombardi	<u>X</u>	<u> </u>
Kenneth Schmitt	<u>X</u>	<u> </u>

**OFFICIAL NEWSPAPER OF THE TOWN DESIGNATED - PUTNAM COUNTY
COURIER (JOURNAL NEWS - DAILY)**

RESOLVED that the Town Board of the Town of Carmel designates the Putnam County Courier as the official newspaper of the Town of Carmel for the year 2013; and
BE IT FURTHER RESOLVED that, in those situations where the Town is required by law to publish in a daily newspaper, the Journal News is hereby designated as the daily newspaper in which publication shall be made.

Resolution
Offered by: Councilman Lombardi
Seconded by: Councilman Schneider

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	<u>X</u>	<u></u>
John Lupinacci	<u>X</u>	<u></u>
Suzanne McDonough	<u></u>	<u>X</u>
Frank Lombardi	<u>X</u>	<u></u>
Kenneth Schmitt	<u>X</u>	<u></u>

OFFICIAL DEPOSITORIES DESIGNATED

RESOLVED that the Town Board of the Town of Carmel hereby designates any commercial bank authorized to do business in the State of New York as an official depository for Town of Carmel funds and investments provided all deposits are properly collateralized in accordance with New York State law and hereby authorizes the Town Supervisor to deposit funds in any authorized depository for fiscal year 2013 in order to obtain the maximum rate of interest on said deposits.

Resolution
Offered by: Councilman Lupinacci
Seconded by: Councilman Lombardi

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	<u>X</u>	<u></u>
John Lupinacci	<u>X</u>	<u></u>
Suzanne McDonough	<u>X</u>	<u></u>
Frank Lombardi	<u>X</u>	<u></u>
Kenneth Schmitt	<u>X</u>	<u></u>

INSURANCE AGENT DESIGNATED - SPAIN AGENCY

RESOLVED that the Town Board of the Town of Carmel hereby appoints the Spain Agency, 625 Route Six, Mahopac, New York as Insurance Agents and Brokers of Record for the Town of Carmel for the year 2013.

Resolution
Offered by: Councilwoman McDonough
Seconded by: Councilman Lupinacci

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	<u>X</u>	<u></u>
John Lupinacci	<u>X</u>	<u></u>
Suzanne McDonough	<u>X</u>	<u></u>
Frank Lombardi	<u>X</u>	<u></u>
Kenneth Schmitt	<u>X</u>	<u></u>

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PETTY CASH FUNDS AUTHORIZED FOR FISCAL YEAR 2013

RESOLVED that the Town Board of the Town of Carmel hereby authorizes the establishment of Petty Cash Funds in the following departments at the following amounts for fiscal year 2013:

Supervisor \$200	Town Clerk \$200
Receiver of Taxes \$500	Police Chief \$200
Justice Court \$200	Bldg. Maintenance \$100
Recreation \$200	Supt. of Highways \$200

Resolution
Offered by: Councilman Schneider
Seconded by: Councilman Lombardi

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	<u>X</u>	<u> </u>
John Lupinacci	<u>X</u>	<u> </u>
Suzanne McDonough	<u>X</u>	<u> </u>
Frank Lombardi	<u>X</u>	<u> </u>
Kenneth Schmitt	<u>X</u>	<u> </u>

MILEAGE RATE SET FOR FISCAL YEAR 2013

RESOLVED that the Town Board of the Town of Carmel hereby establishes the mileage reimbursement rate for 2013 at the IRS rate for 2013.

Resolution
Offered by: Councilman Lombardi
Seconded by: Councilman Lupinacci

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	<u>X</u>	<u> </u>
John Lupinacci	<u>X</u>	<u> </u>
Suzanne McDonough	<u>X</u>	<u> </u>
Frank Lombardi	<u>X</u>	<u> </u>
Kenneth Schmitt	<u>X</u>	<u> </u>

Supervisor Schmitt noted that the present mileage reimbursement rate for the IRS is 55.5 cents per mile.

HIGHWAY DEPARTMENT - RATES SET FOR 2012 TEMPORARY HELP

RESOLVED that the Town Board of the Town of Carmel hereby sets the following rates for Highway Department temporary help for fiscal year 2013:

- Private Plowers (minimum 2500 Series Truck/1 Ton Truck with plow) - \$60.00/hour
- Drivers (Labor only in Town trucks) - \$30.00/hour

Resolution
Offered by: Councilman Lupinacci
Seconded by: Councilwoman McDonough

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TOWN BOARD MEETING

(Cont.)

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	<u>X</u>	<u> </u>
John Lupinacci	<u>X</u>	<u> </u>
Suzanne McDonough	<u>X</u>	<u> </u>
Frank Lombardi	<u>X</u>	<u> </u>
Kenneth Schmitt	<u>X</u>	<u> </u>

COUNCIL MEMBERS AS LIAISONS TO SPECIAL COMMITTEES - DESIGNATED

BE IT RESOLVED that the Town Board of the Town of Carmel hereby designates the following Town Council Members as liaisons for the following purposes:

Councilman Frank Lombardi – Liaison to Police Department, Highway Department, Special Legal Counsel, other Governmental Agencies including County, State and School Districts

Councilwoman Suzanne McDonough – Liaison to Recreation, all Lake Park District Advisory Boards (Casse, Secor, Teakettle Spout & Mahopac), Cable TV Advisory Board, Other Governmental Agencies including County, State and School Districts, Liaison to the Hamlet of Carmel Civic Association

Councilman John Lupinacci – Liaison to Police Department, Recreation, Finance, and all Lake Park District Advisory Boards (Casse, Secor, Teakettle Spout & Mahopac) Administrative Boards to include Planning, Zoning, ECB, ARB and Ethics Board.

Councilman Jonathan Schneider – Liaison to Highway Department, Finance, Administrative Boards to include Planning, Zoning, ECB, ARB and Ethics Board, Liaison to Hamlet of Carmel Civic Association, and other Government agencies including County, State and School Districts

Resolution
Offered by: Councilwoman McDonough
Seconded by: Councilmen Lupinacci and Lombardi

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	<u>X</u>	<u> </u>
John Lupinacci	<u>X</u>	<u> </u>
Suzanne McDonough	<u>X</u>	<u> </u>
Frank Lombardi	<u>X</u>	<u> </u>
Kenneth Schmitt	<u>X</u>	<u> </u>

Supervisor Schmitt acknowledged his colleagues on the Town Board for the amount of time that they commit serving as liaisons to the various advisory boards.

PLANNING BOARD CHAIRMAN APPOINTED - HAROLD GARY

RESOLVED that the Town Board of the Town of Carmel hereby appoints Harold Gary as Chairman of the Town of Carmel Planning Board for the year 2013.

Resolution
Offered by: Councilman Schneider
Seconded by: Councilman Lombardi

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(Cont.)

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	<u>X</u>	<u> </u>
John Lupinacci	<u>X</u>	<u> </u>
Suzanne McDonough	<u>X</u>	<u> </u>
Frank Lombardi	<u>X</u>	<u> </u>
Kenneth Schmitt	<u>X</u>	<u> </u>

PLANNING BOARD APPOINTMENT MADE - RAYMOND COTE' - RETROACTIVE TO 1/1/13 -12/ 31/19

RESOLVED that the Town Board of the Town of Carmel hereby appoints Raymond Cote' to the Town of Carmel Planning Board commencing retroactive to January 1, 2013 and expiring on December 31, 2019.

Resolution
Offered by: Councilman Lombardi
Seconded by: Councilman Lupinacci

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	<u>X</u>	<u> </u>
John Lupinacci	<u>X</u>	<u> </u>
Suzanne McDonough	<u>X</u>	<u> </u>
Frank Lombardi	<u>X</u>	<u> </u>
Kenneth Schmitt	<u>X</u>	<u> </u>

PLANNING BOARD VICE-CHAIRMAN APPOINTED - RAYMOND COTE'

RESOLVED that the Town Board of the Town of Carmel hereby appoints Raymond Cote' as Vice-Chairman of the Town of Carmel Planning Board for the year 2013.

Resolution
Offered by: Councilman Lupinacci
Seconded by: Councilman Lombardi

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	<u>X</u>	<u> </u>
John Lupinacci	<u>X</u>	<u> </u>
Suzanne McDonough	<u>X</u>	<u> </u>
Frank Lombardi	<u>X</u>	<u> </u>
Kenneth Schmitt	<u>X</u>	<u> </u>

PLANNING BOARD APPOINTMENT MADE - EMMA KOUNINE - 1/2/13-12/ 31/13

RESOLVED that the Town Board of the Town of Carmel hereby appoints Emma Kounine to the Town of Carmel Planning Board commencing immediately and expiring on December 31, 2013.

Resolution
Offered by: Councilwoman McDonough
Seconded by: Councilman Lombardi

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(Cont.)

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	<u>X</u>	<u> </u>
John Lupinacci	<u>X</u>	<u> </u>
Suzanne McDonough	<u>X</u>	<u> </u>
Frank Lombardi	<u>X</u>	<u> </u>
Kenneth Schmitt	<u>X</u>	<u> </u>

ARCHITECTURAL REVIEW BOARD CHAIRMAN APPOINTED - FRANK PICCONE

RESOLVED that the Town Board of the Town of Carmel hereby appoints Frank Piccone as Chairman of the Town of Carmel Architectural Review Board for the year 2013.

Resolution

Offered by: Councilman Schneider
Seconded by: Councilman Lombardi

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	<u>X</u>	<u> </u>
John Lupinacci	<u>X</u>	<u> </u>
Suzanne McDonough	<u>X</u>	<u> </u>
Frank Lombardi	<u>X</u>	<u> </u>
Kenneth Schmitt	<u>X</u>	<u> </u>

BOARD OF ARCHITECTURAL REVIEW APPOINTMENT MADE - ANGELA BRIANTE - RETROACTIVE TO 8/17/12-8/16/15

RESOLVED that the Town Board of the Town of Carmel hereby appoints Angela Briante to the Town of Carmel Board of Architectural Review for a term commencing retroactive to August 17, 2012 and expiring August 16, 2015.

Resolution

Offered by: Councilman Lombardi
Seconded by: Councilman Schneider

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	<u>X</u>	<u> </u>
John Lupinacci	<u>X</u>	<u> </u>
Suzanne McDonough	<u>X</u>	<u> </u>
Frank Lombardi	<u>X</u>	<u> </u>
Kenneth Schmitt	<u>X</u>	<u> </u>

ARCHITECTURAL REVIEW BOARD VICE-CHAIRPERSON APPOINTED - ANGELA BRIANTE

RESOLVED that the Town Board of the Town of Carmel hereby appoints Angela Briante as Vice-Chairwoman of the Town of Carmel Architectural Review Board for the year 2013.

Resolution

Offered by: Councilman Lupinacci
Seconded by: Councilwoman McDonough

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(Cont.)

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	<u>X</u>	<u></u>
John Lupinacci	<u>X</u>	<u></u>
Suzanne McDonough	<u>X</u>	<u></u>
Frank Lombardi	<u>X</u>	<u></u>
Kenneth Schmitt	<u>X</u>	<u></u>

**BOARD OF ARCHITECTURAL REVIEW APPOINTMENT MADE - EDWARD ARCE -
RETROACTIVE TO 8/17/12-8/16/15**

RESOLVED that the Town Board of the Town of Carmel hereby appoints Edward Arce the Town of Carmel Board of Architectural Review for a term commencing retroactive to August 17, 2012 and expiring August 16, 2015.

Resolution
Offered by: Councilwoman McDonough
Seconded by: Councilman Schneider

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	<u>X</u>	<u></u>
John Lupinacci	<u>X</u>	<u></u>
Suzanne McDonough	<u>X</u>	<u></u>
Frank Lombardi	<u>X</u>	<u></u>
Kenneth Schmitt	<u>X</u>	<u></u>

**ENVIRONMENTAL CONSERVATION BOARD CHAIRMAN APPOINTED - RICHARD
FRANZETTI**

RESOLVED that the Town Board of the Town of Carmel hereby appoints Richard Franzetti as Chairman of the Town of Carmel Environmental Conservation Board for the year 2013.

Resolution
Offered by: Councilman Schneider
Seconded by: Councilman Lupinacci

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	<u>X</u>	<u></u>
John Lupinacci	<u>X</u>	<u></u>
Suzanne McDonough	<u>X</u>	<u></u>
Frank Lombardi	<u>X</u>	<u></u>
Kenneth Schmitt	<u>X</u>	<u></u>

**ENVIRONMENTAL CONSERVATION BOARD VICE-CHAIRMAN APPOINTED -
CARL STONE**

RESOLVED that the Town Board of the Town of Carmel hereby appoints Carl Stone as Vice-Chairman of the Town of Carmel Environmental Conservation Board for the year 2013.

Resolution
Offered by: Councilman Lombardi
Seconded by: Councilman Lupinacci

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(Cont.)

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	<u>X</u>	<u></u>
John Lupinacci	<u>X</u>	<u></u>
Suzanne McDonough	<u>X</u>	<u></u>
Frank Lombardi	<u>X</u>	<u></u>
Kenneth Schmitt	<u>X</u>	<u></u>

ENVIRONMENTAL CONSERVATION BOARD APPOINTMENT MADE - EDWARD BARNETT - RETROACTIVE TO 6/14/12 AND EXPIRING 6/13/15

RESOLVED that the Town Board of the Town of Carmel hereby appoints Edward Barnett to the Town of Carmel Environmental Conservation Board for a term commencing retroactive to June 14, 2012 and expiring June 13, 2015.

Resolution

Offered by: Councilman Lupinacci
Seconded by: Councilman Lombardi

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	<u>X</u>	<u></u>
John Lupinacci	<u>X</u>	<u></u>
Suzanne McDonough	<u>X</u>	<u></u>
Frank Lombardi	<u>X</u>	<u></u>
Kenneth Schmitt	<u>X</u>	<u></u>

ZONING BOARD OF APPEALS CHAIRMAN APPOINTED - MARK FRASER

RESOLVED that the Town Board of the Town of Carmel hereby appoints Mark Fraser as Chairman of the Town of Carmel Zoning Board of Appeals for the year 2013.

Resolution

Offered by: Councilwoman McDonough
Seconded by: Councilman Lupinacci

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	<u>X</u>	<u></u>
John Lupinacci	<u>X</u>	<u></u>
Suzanne McDonough	<u>X</u>	<u></u>
Frank Lombardi	<u>X</u>	<u></u>
Kenneth Schmitt	<u>X</u>	<u></u>

ZONING BOARD OF APPEALS VICE-CHAIRMAN APPOINTED - JOHN MAXWELL

RESOLVED that the Town Board of the Town of Carmel hereby appoints John Maxwell as Vice-Chairman of the Town of Carmel Zoning Board of Appeals for the year 2013.

Resolution

Offered by: Councilman Schneider
Seconded by: Councilman Lombardi and Councilwoman McDonough

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(Cont.)

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	<u>X</u>	<u> </u>
John Lupinacci	<u>X</u>	<u> </u>
Suzanne McDonough	<u>X</u>	<u> </u>
Frank Lombardi	<u>X</u>	<u> </u>
Kenneth Schmitt	<u>X</u>	<u> </u>

ZONING BOARD OF APPEALS APPOINTMENT MADE - CRAIG PAEPR - 1/2/13 - 12/31/17

RESOLVED that the Town Board of the Town of Carmel hereby appoints Craig Paeprer the Town of Carmel Board of Zoning Board of Appeals for a term commencing immediately and expiring December 31, 2017.

Resolution

Offered by: Councilman Lombardi
 Seconded by: Councilwoman McDonough

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	<u>X</u>	<u> </u>
John Lupinacci	<u>X</u>	<u> </u>
Suzanne McDonough	<u>X</u>	<u> </u>
Frank Lombardi	<u>X</u>	<u> </u>
Kenneth Schmitt	<u>X</u>	<u> </u>

BOARD OF ASSESSMENT REVIEW APPOINTMENT MADE - PATRICIA KIRZL - 1/2/13-9/30/17

RESOLVED that the Town Board of the Town of Carmel hereby appoints Patricia Kirzl to the Town of Carmel Board of Assessment Review for a term commencing immediately and expiring September 30, 2017.

Resolution

Offered by: Councilman Lupinacci
 Seconded by: Councilman Lombardi

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	<u>X</u>	<u> </u>
John Lupinacci	<u>X</u>	<u> </u>
Suzanne McDonough	<u>X</u>	<u> </u>
Frank Lombardi	<u>X</u>	<u> </u>
Kenneth Schmitt	<u>X</u>	<u> </u>

DESIGNATION OF DEPUTY TOWN CLERK AND SUB-REGISTRAR OF VITAL STATISTICS ACKNOWLEDGED - ANTOINETTE PESAVENTO

RESOLVED that the Town Board of the Town of Carmel hereby acknowledges the designation by Town Clerk Ann Spofford of Antoinette Pesavento as Deputy Town Clerk and Sub-registrar of Vital Statistics at the annual stipend of \$2,000 as contained in the 2013 Budget.

Resolution

Offered by: Councilwoman McDonough
 Seconded by: Councilman Lupinacci

(Cont.)

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	<u>X</u>	<u> </u>
John Lupinacci	<u>X</u>	<u> </u>
Suzanne McDonough	<u>X</u>	<u> </u>
Frank Lombardi	<u>X</u>	<u> </u>
Kenneth Schmitt	<u>X</u>	<u> </u>

2013 SUBJECT MATTER LIST AND OFFICE RETENTION SCHEDULE - ADOPTED

RESOLVED that, upon the recommendation of Ann Spofford, Town Clerk, the Town Board of the Town of Carmel hereby adopts the Town of Carmel 2013 Subject Matter List and Record Retention Schedule as pre-filed with the Town Clerk.

Resolution
Offered by: Councilman Schneider
Seconded by: Councilwoman McDonough

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	<u>X</u>	<u> </u>
John Lupinacci	<u>X</u>	<u> </u>
Suzanne McDonough	<u>X</u>	<u> </u>
Frank Lombardi	<u>X</u>	<u> </u>
Kenneth Schmitt	<u>X</u>	<u> </u>

PUBLIC HEARING SCHEDULED FOR 1/23/13 - FIRE PROTECTION CONTRACTS AND AMBULANCE DISTRICT CONTRACTS

RESOLVED, that the Town Board of the Town of Carmel hereby authorizes the scheduling of a Public Hearing on the Fire Protection Contracts and the Ambulance District Contracts for the year 2013, to be held on the 23rd day of January, 2013 at the Town Hall, 60 McAlpin Avenue, Mahopac, NY at 7:00 p.m. or soon thereafter that evening as possible; said contracts to be advertised and posted as follows:

<u>Contractor</u>	<u>Services</u>	<u>Not to Exceed</u>
Mahopac Falls Volunteer Fire Department, Inc.	Fire Protection-Fire Protection Dist. #1	\$ 698,000.00
Mahopac Volunteer Fire Department, Inc.	Fire Protection-Fire Protection Dist. #2	\$1,603,853.00
Carmel Fire District & Carmel Fire Department, Inc.	Fire Protection-Fire Protection Dist. #3	\$ 490,000.00
Carmel Volunteer Ambulance Corps	Ambulance Services- Carmel Ambulance District #1	\$ 210,000.00
North Salem Volunteer Ambulance Corps	Ambulance Services- Carmel Ambulance District #1	\$ 12,200.00

BE IT FURTHER RESOLVED, that the Town Clerk, Ann Spofford is hereby authorized to publish a notice of the Public Hearing in the official newspapers of the Town and to post a notice of said hearing on the bulletin board of the Town, said notices to be published and posted a minimum of ten days prior to the Public Hearing.

Resolution
Offered by: Councilman Lombardi
Seconded by: Councilman Lupinacci

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(Cont.)

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	<u>X</u>	<u> </u>
John Lupinacci	<u>X</u>	<u> </u>
Suzanne McDonough	<u>X</u>	<u> </u>
Frank Lombardi	<u>X</u>	<u> </u>
Kenneth Schmitt	<u>X</u>	<u> </u>

**PROPOSAL ACCEPTED FOR PLANNING CONSULTING SERVICES - PATRICK
CLEARY OF CLEARY CONSULTING - NOT TO EXCEED \$67,200.00**

RESOLVED that the Town Board of the Town of Carmel hereby accepts the proposal of Patrick Cleary of Cleary Consulting, Northport, NY, for the provision of planning consulting services, commencing immediately, for an annual sum not to exceed \$67,200.00, and

BE IT FURTHER RESOLVED that upon presentation of insurance certificates in form and content satisfactory to counsel, Supervisor Kenneth Schmitt is authorized to execute a contract for said services and any other documentation necessary to accept the aforementioned proposal.

Resolution

Offered by: Councilman Lupinacci
Seconded by: Councilman Lombardi

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	<u>X</u>	<u> </u>
John Lupinacci	<u>X</u>	<u> </u>
Suzanne McDonough	<u>X</u>	<u> </u>
Frank Lombardi	<u>X</u>	<u> </u>
Kenneth Schmitt	<u>X</u>	<u> </u>

**ATTENDANCE OF OFFICERS AND EMPLOYEES TO ATTEND THE 2013
ASSOCIATION OF TOWNS CONFERENCE - AUTHORIZED**

WHEREAS the Annual Meeting and Training School of the Association of Towns is to be held in New York, NY from February 17th through the 20th, 2013; and

WHEREAS in the past, the information and training available at said meeting and the seminars conducted there have proved to be helpful to Town Officers and employees in the performance of their duties and it is in the best interest of the Town of Carmel to have certain of its officers and employees attend such meeting and training schools;

NOW, THEREFORE BE IT RESOLVED, that the Town Board of the Town of Carmel hereby authorizes the following officers and employees of the Town to attend the Association of Towns Conference in New York, NY and that the reasonable and necessary expenses of said persons be reimbursed by the Town upon audit and approval by the Town Comptroller to the extent reserved in the 2013 Conference and Seminars line of the Court Budget:

Joseph Spofford – Town Justice
Thomas Jacobellis – Town Justice
Patricia Genna – Court Clerk
Ann Petricig – Account Clerk
Marie Paprocki – Clerk to Justice
Lisa Laquidara – Clerk to Justice

BE IT FURTHER RESOLVED that the entire Town Board of the Town of Carmel is also authorized to attend the Association of Towns Conference in New York, NY and that their reasonable and necessary expenses be reimbursed by the Town upon audit and approval by the Comptroller’s Office.

(Cont.)

Resolution

Offered by: Councilwoman McDonough
Seconded by: Councilman Lupinacci

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	<u>X</u>	<u> </u>
John Lupinacci	<u>X</u>	<u> </u>
Suzanne McDonough	<u>X</u>	<u> </u>
Frank Lombardi	<u>X</u>	<u> </u>
Kenneth Schmitt	<u>X</u>	<u> </u>

Supervisor Schmitt pointed out that the costs associated with this training are budgeted for.

TOWN OF CARMEL DELEGATE AT THE 2013 ASSOCIATION OF TOWNS ANNUAL BUSINESS SESSION - DESIGNATED

RESOLVED that Councilwoman Suzanne McDonough is hereby designated as the voting delegate and Supervisor Kenneth Schmitt is hereby designated as the alternate voting delegate of the Town of Carmel to the 2013 Annual Business Session of the Association of Towns of the State of New York to be held in New York City from February 17th through the 20th, 2013 and are hereby authorized to cast the vote of the Town of Carmel pursuant to Section 6 of Article III of the Constitution and By-Laws of said Association.

Resolution

Offered by: Councilman Schneider
Seconded by: Councilman Lombardi

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	<u>X</u>	<u> </u>
John Lupinacci	<u>X</u>	<u> </u>
Suzanne McDonough	<u>X</u>	<u> </u>
Frank Lombardi	<u>X</u>	<u> </u>
Kenneth Schmitt	<u>X</u>	<u> </u>

SALARIES SET FOR FISCAL YEAR 2013 FOR CERTAIN OFFICIALS OF THE TOWN AND FOR EMPLOYEES OF THE TOWN NOT COVERED BY A COLLECTIVE BARGAINING AGREEMENT

RESOLVED that the Town Board of the Town of Carmel hereby sets the salaries for fiscal year 2013 for the following officials and employees of the Town not covered under the terms of a Collective Bargaining Agreement: Town Comptroller, Receiver of Taxes, Director of Parks & Recreation, Town Assessor, Deputy Town Clerk, Deputy Highway Superintendent, Confidential Secretary to the Supervisor/Assistant to the Town Board, at the amounts set forth in the 2013 budget as adopted.

Resolution

Offered by: Councilman Lombardi
Seconded by: Councilwoman McDonough and Councilman Schneider

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	<u>X</u>	<u> </u>
John Lupinacci	<u>X</u>	<u> </u>
Suzanne McDonough	<u>X</u>	<u> </u>
Frank Lombardi	<u>X</u>	<u> </u>
Kenneth Schmitt	<u>X</u>	<u> </u>

2 JANUARY 2013
TOWN BOARD MEETING

PUBLIC COMMENTS - AGENDA ITEMS

No member of the public wished to comment at this time.

TOWN BOARD MEMBER COMMENTS - AGENDA ITEMS

No member of the Town Board wished to comment at this time.

OPEN FORUM - PUBLIC COMMENTS

No member of the public wished to comment at this time.

OPEN FORUM - TOWN BOARD MEMBER COMMENTS

Councilman Lupinacci announced that there will be a tailgate party and clothing drive on January 6, 2013 from 12:00 noon to 3:00 p.m. at the Mahopac Firehouse to kick start the festivities for the annual Freezin' for a Reason fundraiser jump in the lake to raise monies for cystic fibrosis research.

Supervisor Schmitt expressed his appreciation to the IBM Corporation for their generous donation of office equipment to the Town of Carmel.

Supervisor Schmitt wished a Happy New Year to all.

ADJOURNMENT

All agenda items having been addressed, on motion by Councilman Lombardi, seconded by Councilman Lupinacci, with all Town Board members present in agreement, the meeting was adjourned at 7:38 p.m.

Respectfully submitted,

Ann Spofford, Town Clerk