## TOWN BOARD MEETING TOWN HALL, MAHOPAC, N.Y.

A Regular Meeting of the Town Board of the Town of Carmel was called to order by Supervisor Kenneth Schmitt on the 2<sup>nd</sup> day of July 2014 at 7:16 p.m. at Town Hall, 60 McAlpin Avenue, Mahopac, New York. Members of the Town Board present by roll call were: Councilman Schneider, Councilman Lupinacci, Councilwoman McDonough, Councilman Lombardi and Supervisor Schmitt.

The Pledge of Allegiance to the Flag was observed prior to the start of official business. A moment of silence was held to honor those serving in the United States Armed Forces.

# MINUTES OF TOWN BOARD MEETINGS HELD ON 6/11/14 AND 6/18/14 - ACCEPT AS SUBMITTED BY THE TOWN CLERK

On motion by Councilman Lombardi, seconded by Councilman Schneider, with all members of the Town Board present and voting "aye", the minutes of the Town Board meetings held on June 11<sup>th</sup> and June 18<sup>th</sup> 2014 were accepted as submitted by the Town Clerk.

## <u>POLICE DEPARTMENT - IMPACT DATA SHARING PROJECT AGREEMENT</u> AUTHORIZED

RESOLVED that the Town Board of the Town of Carmel hereby authorizes Chief of Police Michael Cazzari to execute the IMPACT Data Sharing Agreement with the County of Westchester and the State of New York for the Town of Carmel Police Department in form and content as attached hereto and made a part hereof.

<u>Resolution</u>			
Offered by:	Councilman Schneider		
Seconded by:	Councilman Lombardi		
Roll Call Vote		YES	NO
Jonathan Schneider		X	
John Lupinacci		X	
Suzanne McDonough		X	
Frank Lombardi		X	
Kenneth Schm	itt	X	

#### **IMPACT Data Sharing Agreement**

The purpose of this document is to define what functionality is included in the IMPACT Data Sharing technology and to be a vehicle for IMPACT clients to participate in the IMPACT Data Sharing Community.

IMPACT is providing this technology under the terms and conditions of the Software License Agreement currently in place between the department/municipality and Admit Computer Services, Inc. dba IMPACT.

### **Current Data Sharing Summary**

Data is shared as it relates to a specific person (Name/DOB) or specific vehicle (Plate #/State). Summary information is updated in real-time from all departments included in the data sharing community. Data shared includes:

- Arrest Summary (Date/Time, Initiating Agency, Location, Related Case # and Blotter/Incident #)
- Case/Incident Summary (Date/Time, Initiating Agency, Person's role, Related Blotter/Incident #)
- Blotter/Incident Summary (Date/Time, Initiating Agency, Location, Type of Call and Person's role)
- Citation/Ticket Summary (Date/Time, Initiating Agency, Location, Charge, Related Case # and Blotter/Incident #)
- Field Interview Summary (Date/Time, Initiating Agency, Location, and Related Blotter/Incident #)
- Gun Permits (Date, Initiating Agency, Weapon, Make, Model & Serial Number)
- Impound Summary (Date/Time, Impounding Agency, Place, Related Case # and Blotter/Incident #)
- Orders of Protection Summary (Date/Time, Initiating Agency, Status, Against/For, Related Case # and Blotter/Incident #)
- Warrant Summary (Date, Type of Warrant, Status and Related Blotter/Incident #)

Please sign and return this form via email, FAX (631-249-2049) or U.S. mail.

I approve to have my agency participate in the Impact Data Sharing Project. I agree to share Summary data as described above with other agencies in New York State that also utilize the Impact Police Records Management System. I understand that this summary information will be replicated from my agency's computer hard drive to a centrally located server accessible through a secure Virtual Private Network. No other agency's data will reside on my department's computer system, and my agency's data will not reside on any other agency's computer system. I further understand that, although not required to participate in the data sharing program, my department will have the ability to configure reciprocal arrangements with other agencies to share "detail" information if desired. I understand that the detail of these records will be provided as a read-only document, and the actual data file will not be transmitted or otherwise be available to the requesting party.

The undersigned department has the right to opt-out of this program at any time. If choosing to no longer participate in the IMPACT Data Sharing Project, it is agreed that all summary data originating from the undersigned department will be purged from the Data Sharing Server(s).

IMPACT will provide 30-day notice of any change to the above arrangements.

Regional Data Sharing Group:	WESTCHESTER COUNTY			
Statewide Data Sharing Group:	NEW YORK STATE			
Department Name:				
Authorized Representative:				
Signature				
IMPACT (a dba of Admit Computer Services, Inc.)				
Dennis Labriola, President/	CEO			
Authorized Representative:				

Signature:

HIGHWAY DEPARTMENT BIDS AWARDED AND PURCHASE OF CAPITAL EQUIPMENT AUTHORIZED - TWO KENWORTH T370 SINGLE AXLE 4X4 SIX WHEEL MULTI-TASK DUMP BODY, PLOW & CENTRAL HYDRAULIC SYSTEM - \$394,928.00 TO GABRIELLI TRUCK SALES, ONE 2015 GMC SIERRA 3500HD 4WD DUAL-WHEEL CAB & CHASSIS - \$26,574.00 TO ARTHUR GLICK TRUCK SALES, ONE 2015 GMC SIERRA 3500HD 4WD PICKUP - \$27,359.00 TO ARTHUR GLICK TRUCK SALES, INC. AND ONE 2015 FORD EXPLORER K8B 4 DOOR 4X4 - \$27,800 TO PARK FORD OF MAHOPAC

WHEREAS, the Town Board of the Town of Carmel, has previously authorized capital borrowing and funding authorizing the purchase of up certain capital equipment and vehicles for the Town of Carmel Highway Department in year 2014; and

WHEREAS, Town of Carmel Highway Superintendent Michael Simone has solicited bids pursuant to the NY General Municipal Law for such capital equipment and a copy of a memorandum summarizing bids and recommended the awarding of bids as set forth herein is on file in the Office of the Town Supervisor;

NOW THEREFORE BE IT RESOLVED that the Town Board of the Town of Carmel hereby accepts the recommendation of the Town of Carmel Highway Superintendent Michael Simone and hereby authorizes the purchase of the following capital equipment:

- Two (2) Kenworth T370 Single Axle 4x4 Six Wheel Multi-Task Dump Body, Plow & Central Hydraulic System at total cost of \$394,928.00 to Gabrielli Truck Sales, 880 S. Oyster Bay Road, Hicksville, NY 11801:
- One (1) 2015 GMC Sierra 3500HD 4WD Dual-Wheel Cab & Chassis at a cost of \$26,574.00 to Arthur Glick Truck Sales, Inc., Monticello, NY;
- One (1) 2015 GMC Sierra 3500HD 4WD Pickup at a cost of \$27,359.00 to Arthur Glick Truck Sales, Inc., Monticello, NY;
- One (1) 2015 Ford Explorer K8B 4 Door 4x4 at a cost of \$27,800 to Park Ford of Mahopac, Mahopac, NY;

BE IT FURTHER RESOLVED, that Town Comptroller MaryAnn Maxwell is hereby authorized to make all budgetary transfers necessary to effect this authorization and purchase.

<b>Resolution</b>				
Offered by:	Councilman Lombardi			
Seconded by:	Councilma	an Schne	eider	
Roll Call Vote		YES	NO	
Jonathan Schneider		X		
John Lupinacci		X		
Suzanne McDonough		Χ		
Frank Lombardi		X	·	
Kenneth Schmi	tt	X		

PUBLIC HEARING SCHEDULED FOR 7/23/14 - PROPOSED LOCAL LAW AMENDING CHAPTER 147, ENTITLED "VEHICLE AND TRAFFIC" OF THE TOWN CODE OF THE TOWN OF CARMEL (SECTION 147-45. SCHEDULE VI: STOP INTERSECTIONS KENNICUT HILL ROAD EASTBOUND INTERSECTION WITH MT. HOPE ROAD - SECTION 147-60 SCHEDULE XIX: HOSPITALS, SHOPPING CENTERS, PRIVATE APARTMENT COMPLEXES, FIRE STATIONS, PRIVATE CONDOMINIUM COMPLEXES, INDUSTRIAL PARKS AND INDUSTRIAL COMPLEXES, TOWN OF CARMEL-OWNED PARKS AND FACILITIES)

RESOLVED that the Town Board of the Town of Carmel hereby authorizes the scheduling of a Public Hearing at the Town Hall, 60 Mc Alpin Avenue, Mahopac, New York 10541 on Wednesday July 23, 2014 at 7:00 p.m. or as soon thereafter that evening as possible on a Local Law amending Chapter 147, entitled "Vehicle and Traffic" of the Town Code of the Town of Carmel; and

BE IT FURTHER RESOLVED that Town Clerk Ann Spofford is hereby authorized and instructed to publish and post the necessary notices in the official newspapers of the Town and on the Town bulletin board regarding this Public Hearing.

#### Resolution

Offered by: Councilman Lupinacci
Seconded by: Councilwoman McDonough

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Roll Call Vote	YES	NO
Jonathan Schneider	X	
John Lupinacci	X	
Suzanne McDonough	X	
Frank Lombardi	X	
Kenneth Schmitt	X	

## PROPOSED LOCAL LAW # \_\_\_\_ OF THE YEAR 2014

A Local Law to Amend the Code of the Town of Carmel, Chapter 147, thereof, entitled "Vehicle and Traffic".

BE IT ENACTED by the Town Board of the Town of Carmel, County of Putnam, State of New York as follows:

<u>SECTION 1.</u> Chapter 147 of the Code of the Town of Carmel, Section 147-45. Schedule VI: Stop Intersections is hereby amended by the addition of the following:

Road	Intersection	Stop Sign on
Kennicut Hill Road	Mt. Hope Road	Kennicut Hill Road Eastbound intersection with Mt. Hope Road
Kennicut Hill Road	Mt. Hope Road	Kennicut Hill Road Westbound intersection with Mt. Hope Road

SECTION 2. Chapter 147-60 of the Town Code is hereby amended as follows:

§ 147-60 Schedule XIX: Hospitals, Shopping Centers, Private Apartment Complexes, Fire Stations, Private Condominium Complexes, Industrial Parks and Industrial Complexes, Town of Carmel-Owned Parks and Facilities.

In accordance with the provisions of § 147-28, the following described locations are hereby designated as hospitals, shopping centers, private apartment complexes, fire stations, private condominium complexes, industrial parks and industrial complexes and Town of Carmel-owned Parks and Facilities to which the provisions of Article IV hereinabove apply:

- A. Putnam Plaza Shopping Center.
- B. Mahopac Village Center.
- C. Mahopac Plaza Shopping Center.
- D. Lake Plaza Shopping Center.
- E. Woodland Trails Condominium.
- F. Kings Grant Condominium.
- G. All Town of Carmel-owned Parks including but not limited to:
  - (I) Camarda Park;
  - (ii) Airport Park;
  - (iii) Mahopac Chamber Park;
  - (iv) Sycamore Park;
  - (v) McDonough Park;

(Cont.)

- (vi) Volz Park;
- (vii) Baldwin Meadows Park;
- (viii) Red Mills Park.
- H. All Town of Carmel-owned facilities and grounds including but not limited to:
  - (I) Town Carmel Town Hall;
  - (ii) Town of Carmel Highway Department Grounds;
  - (iii) All Town of Carmel-owned sewer, water and other utility plants and facilities.

SECTION 3. This Local Law shall take effect immediately in accordance with the law.

Supervisor Schmitt explained that a three-way stop sign controlled intersection is being installed at Kennicut Hill Road and Mt. Hope Road proactively at the recommendation of the Chief of Police and the Highway Superintendent.

## FILING OF ANNUAL MS4 STORMWATER REPORT - AUTHORIZED

WHEREAS the Town Board has been presented with a draft annual MS4 Stormwater Report prepared by the Town of Carmel Engineering Department; and

WHEREAS public comment on the draft annual report was received by the Town Board and the Town Board has considered said comments;

NOW, THEREFORE, BE IT RESOLVED that the Town Supervisor, Kenneth Schmitt is hereby authorized to sign and file said report as drafted by John Folchetti, P.E.

### Resolution

Offered by:	Councilwoman McDonough			
Seconded by:	Councilman Lupinacci			
Dall Call Vata		VEC	NO	
Roll Call Vote		YES_	NO	
Jonathan Schneider		X		
John Lupinacci		X		
Suzanne McDonough		X		
Frank Lombardi		X		
Kenneth Schmitt		X		

## CARMEL SEWER DISTRICTS #2, #4, #5, #6 AND #7 - BID AWARDED FOR SLUDGE HAULING - RESIDUALS MANAGEMENT SERVICES, DBA EARTHCARE

WHEREAS the Town Board of the Town of Carmel has previously authorized advertisement for the solicitation of bids for sludge hauling in various sewer districts within the Town of Carmel; and

WHEREAS such bids were received and opened on June 3, 2014 and a bid opening memo is on file with Town Clerk Ann Spofford, and

NOW THEREFORE BE IT RESOLVED that upon the recommendation of Richard Franzetti, P.E. Town Engineer, the Town Board hereby awards the aforesaid bid to Residuals Management Services, dba Earthcare, Vernon, NJ, the lowest responsible bidder meeting specifications.

BE IT FURTHER RESOLVED that upon review of insurance certificates in form acceptable to Town Counsel, Town Supervisor Kenneth Schmitt, is hereby authorized to execute any other and further documentation necessary to accept such bid and contract for said services.

## Resolution

Offered by:	Councilman Schneider
Seconded by:	Councilman Lombardi

(Cont.)									
Roll Call Vote Jonathan Schn John Lupinacc Suzanne McDo Frank Lombard Kenneth Schm	i onough di	YES X X X X X	NO	<u>O</u>					
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Resolution Offered by: Seconded by:		nan Lomba nan Lupina							
Roll Call Vote Jonathan Schn John Lupinacc Suzanne McDo Frank Lombard Kenneth Schm	i onough di	X X X X X X	NO	<u>O</u>					
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					9	CHAI	NGE O	<u>RDER</u>	
60 N	n of Carmel IcAlpin Avenue opac, NY 10541			Date:	April 9, 2014		No.: 314020		
ORDERED BY	WHEN	SHIP	SHIP VIA		F.O.B. POINT	ļi i	TERMS		
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	Total addition	nal Cost this Chang	na Ondon						
<u> </u>	, von aunit	was with Char	Secret.		gned Just	and p	Sell .	\$850.00	

Supervisor Schmitt explained that in an effort to improve water quality in the various Water Districts, the Town Board had previously authorized inspections of the storage tanks and the Change Order was necessitated because one Water District required an additional inspection.

# CARMEL SEWER DISTRICT #8 - PROPOSAL ACCEPTED AND PURCHASE OF COMMINUTOR AUTHORIZED - GP JAGER & ASSOCIATES - NOT TO EXCEED \$18,159.00

WHEREAS, Town Engineer Richard J. Franzetti, P.E. has solicited proposals for the acquisition and installation of a comminutor unit for Carmel Sewer District #8;

NOW THEREFORE BE IT RESOLVED, that the Town Board of Town of Carmel, as Commissioners of Carmel Sewer District #8 hereby accepts the recommendation of the Town Engineer and authorizes the purchase of a JWC Muffin Monster Comminutor Unit from GP Jager & Associates, Kinnelon, NJ at total cost not to exceed \$18,159.00; and

BE IT FURTHER RESOLVED that Town Supervisor Kenneth Schmitt is hereby authorized to execute any and all documentation required to accept said proposal on the terms authorized herein; and

BE IT FURTHER RESOLVED that Town Comptroller MaryAnn Maxwell is hereby authorized to make any and all necessary budget revisions required in connection with this authorization.

# Resolution Offered by: Councilman Lupinacci Seconded by: Councilwoman McDonough Roll Call Vote Jonathan Schneider John Lupinacci Suzanne McDonough X Frank Lombardi X Kenneth Schmitt

# PROPOSAL ACCEPTED AND INSTALLATION OF CARP FENCING UPPER AND LOWER TEAKETTLE SPOUT LAKES AUTHORIZED - GARON FENCE - NOT TO EXCEED \$6,545.00

WHEREAS, Town Engineer Richard J. Franzetti, P.E. has solicited proposals for the installation of carp control fencing at Upper Teakettle Spout Lake and Lower Teakettle Spout Lake for the purposes of stocking carp in compliance with the requirements of the New York State Department of Environmental Conservation;

NOW THEREFORE BE IT RESOLVED, that the Town Board of Town of Carmel, as Commissioners of Teakettle Spout Lake Park District hereby accepts the recommendation of the Town Engineer and authorizes acceptance of the proposal of Garon Fence, Bedford Hills, NY for the installation of said carp control fence at total cost not to exceed \$6,545.00; and

BE IT FURTHER RESOLVED that Town Supervisor Kenneth Schmitt is hereby authorized to execute any and all documentation required to accept said proposal on the terms authorized herein; and

BE IT FURTHER RESOLVED that Town Comptroller MaryAnn Maxwell is hereby authorized to make any and all necessary budget revisions required in connection with this authorization.

(Cont.)
Resolution Offered by: Councilwoman McDonough Seconded by: Councilman Lupinacci
Roll Call VoteYESNOJonathan SchneiderXJohn LupinacciXSuzanne McDonoughXFrank LombardiXKenneth SchmittX
LAKE MAHOPAC PARK DISTRICT - REIMBURSEMENT TO EDWARD BARNETT OF SEMINAR ATTENDANCE FEE AUTHORIZED - \$385.00
RESOLVED that the Town Board of the Town of Carmel, as commissioners of the Lake Mahopac Park District, hereby approves the request of Edward Barnett of the Lake Mahopac Advisory Committee and authorizes reimbursement of \$385.00 (THREE HUNDRED EIGHTY-FIVE DOLLARS) to Mr. Barnett for the attendance fee paid for the New York State Federation of Lakes Association Seminar held May 2, through May 4, 2014 in Hamilton, New York.
Resolution Offered by: Councilman Schneider Seconded by: Councilman Lupinacci and Councilwoman McDonough
Roll Call VoteYESNOJonathan SchneiderXJohn LupinacciXSuzanne McDonoughXFrank LombardiXKenneth SchmittX
LAKE SECOR PARK DISTRICT - SOUND AMPLIFICATION PERMIT FEE WAIVED - 7/19/14 AND 8/8/14
RESOLVED that the Town Board of the Town of Carmel hereby waives the sound amplification permit fees regarding the applications of the Lake Secor Park District for its July 19, 2014 Veterans Benefit Concert event and its August 8, 2014 Wounded Warrior Benefit Concert Event.
Resolution Offered by: Councilman Lombardi Seconded by: Councilman Schneider
Roll Call VoteYESNOJonathan SchneiderXJohn LupinacciXSuzanne McDonoughXFrank LombardiX

Kenneth Schmitt

## ST. JAMES THE APOSTLE CHURCH - SOUND AMPLIFICATION PERMIT FEE WAIVED - 7/16/14 THROUGH 7/19/14

RESOLVED that the Town Board of the Town of Carmel hereby waives the sound amplification permit fee regarding the application of the St James the Apostle Church for its annual Feast event commencing July 16, 2014 and concluding July 19, 2014.

Resolution			
Offered by:	Councilma	an Lupinad	cci
Seconded by:	Councilman Schneider		
Roll Call Vote		YES	NO
Jonathan Schneider		X	
John Lupinacci		X	
Suzanne McDo	nough	Χ	
Frank Lombardi		Χ	
Kenneth Schmi	itt	Χ	

# <u>CONVEYANCE OF REAL PROPERTY TO ANDREW PINTO AUTHORIZED -</u> BAXTER COURT - SUBJECT TO PERMISSIVE REFERENDUM

WHEREAS, the Town of Carmel is currently owner in fee simple of a parcel of real property situated upon and or adjacent to the Baxter Court right of way, the location and description of which is generally designated and shown on the survey map attached hereto and made part hereof; and

WHEREAS, the Town Board has received a request to purchase said parcel from Mr. Andrew Pinto, 4 Baxter Court, Mahopac, NY; and

WHEREAS, the matter has been referred to Town Assessor Glenn Droese for the purposes of appraisal/valuation of the proposed parcel to be conveyed; and

WHEREAS, the matter has been referred to Town Highway Superintendent Michael Simone, who has no objection to the proposed conveyance;

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Carmel hereby authorizes the conveyance of title in fee interest of the aforesaid real property to Andrew Pinto in exchange for the sum of \$2,000.00 and

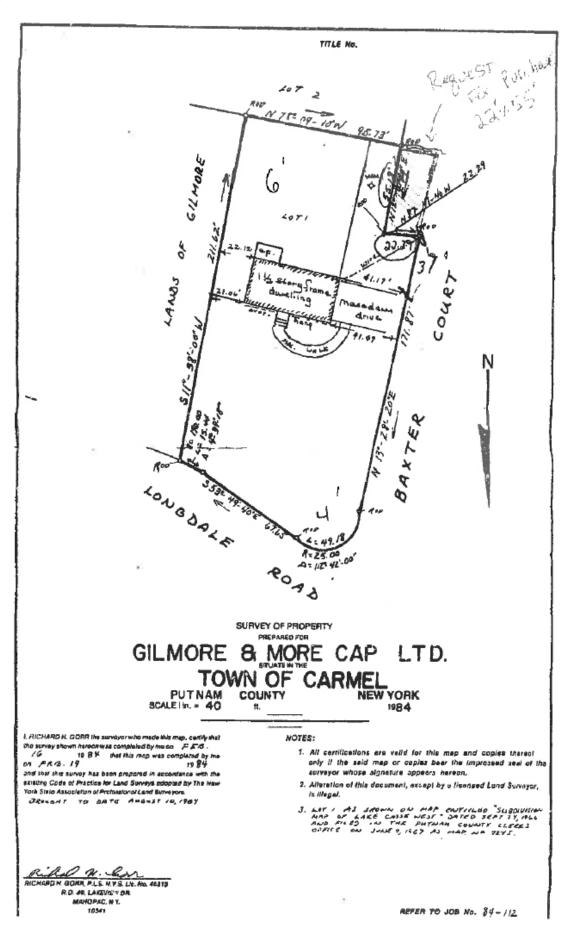
BE IT FURTHER RESOLVED that conveyance authorized herein is contingent and conditioned upon the receipt and review of a survey and metes and bounds description from a licensed surveyor by Town Counsel; and

BE IT FURTHER RESOLVED that Town Supervisor Kenneth Schmitt is hereby authorized to execute any and all documentation necessary to effect to transfers of property interests contemplated herein as prepared by Town Counsel; and

BE IT FURTHER RESOLVED, that Andrew Pinto bear all costs of surveys, drawings and recording of the conveyance documents contemplated herein; and

BE IT FURTHER RESOLVED that this resolution is subject to permissive referendum.

Resolution Offered by: Seconded by:	Councilwoman McDonough Councilman Schneider			
Roll Call Vote		YES	NO	
Jonathan Schneider		X		
John Lupinacci		X		
Suzanne McDonough		X		
Frank Lombardi		X		
Kenneth Schm	itt			



# PUBLIC HEARING SCHEDULED FOR 7/23/14 - PROPOSED LOCAL LAW AMENDING CHAPTER 156, ENTITLED "ZONING" OF THE TOWN CODE OF THE TOWN OF CARMEL - "BOARD OF ARCHITECTURAL REVIEW"

RESOLVED that the Town Board of the Town of Carmel hereby authorizes the scheduling of a Public Hearing at the Town Hall, 60 Mc Alpin Avenue, Mahopac, New York 10541 on Wednesday July 23, 2014 at 7:00 p.m. or as soon thereafter that evening as possible on a Local Law amending Chapter 156, entitled "Zoning" of the Town Code of the Town of Carmel; and

(Cont.)

BE IT FURTHER RESOLVED that Town Clerk Ann Spofford is hereby authorized and instructed to publish and post the necessary notices in the official newspapers of the Town and on the Town bulletin board regarding this Public Hearing.

<u>Resolution</u>					
Offered by:	Councilman Schneider				
Seconded by:	Councilman Lupinacci and Councilwoman McDonough				
Roll Call Vote		YES	NO_		
Jonathan Schneider		X			
John Lupinacci		X			
Suzanne McDonough		X			
Frank Lombardi		X			
Kenneth Schmi	tt	X			

## PROPOSED LOCAL LAW # \_\_\_\_\_ OF THE YEAR 2014

A Local Law to Amend the Code of the Town of Carmel, Chapter 156, thereof, entitled "Zoning."

BE IT ENACTED by the Town Board of the Town of Carmel, County of Putnam, State of New York as follows:

<u>SECTION 1.</u> Article VIII of Chapter 156 of the Town Code of the Town of Carmel Entitled "Board of Architectural Review" is hereby repealed, Sections 156-62 through 156-69, inclusive.

SECTION 2. This Local Law shall take effect immediately in accordance with the law.

## **PUBLIC COMMENTS - AGENDA ITEMS**

No member of the public wished to comment at this time.

## **TOWN BOARD MEMBER COMMENTS - AGENDA ITEMS**

No member of the Town Board wished to comment at this time.

## **PUBLIC COMMENTS - OPEN FORUM**

Michael Barile inquired about the status of the ongoing PBA contract negotiations.

Councilman Lombardi replied that a discussion with regard to a portion of a contract proposal will be held later this evening.

Mr. Barile asked if there is a final date set before the matter would go to arbitration.

Councilman Lombardi stated that counsel had advised him that they had until the end of the month to the beginning of August. Discussion was held.

Mr. Barile inquired if he could be provided with the total dollar amount charged to the Town to date for legal fees in connection with this process. Discussion continued.

Supervisor Schmitt concluded that he would have the information for Mr. Barile for next week.

## **TOWN BOARD MEMBER COMMENTS - OPEN FORUM**

Supervisor Schmitt reflected on the recent passing of 40-year Carmel Fire Department member and lifelong hamlet of Carmel resident, Thomas Boyce.

Supervisor Schmitt announced that the Red Mills Historic District Committee is having its annual Independence Day celebration event on July 4, 2014 at 7:30 p.m. at the Red Mills Historic Park.

Supervisor Schmitt wished a very happy and safe 4<sup>th</sup> of July holiday to all.

Supervisor Schmitt announced that the Carmel Town Hall will be closed on Friday, July 4, 2014 in observance of Independence Day.

## **ADJOURNMENT**

All agenda items having been addressed, on motion by Councilman Lupinacci, seconded by Councilman Schneider, with all Town Board members present and in agreement, the meeting was adjourned at 7:43 p.m. to Executive Session to discuss an item with regard to contractual negotiations with the PBA.

Respectfully submitted,

Ann Spofford, Town Clerk