

1 OCTOBER 2014

**TOWN BOARD MEETING  
TOWN HALL, MAHOPAC, N.Y.**

A Regular Meeting of the Town Board of the Town of Carmel was called to order by Supervisor Kenneth Schmitt on the 1<sup>st</sup> day of October 2014 at 7:12 p.m. at Town Hall, 60 McAlpin Avenue, Mahopac, New York. Members of the Town Board present by roll call were: Councilman Schneider, Councilman Lupinacci, Councilwoman McDonough, Councilman Lombardi and Supervisor Schmitt.

The Pledge of Allegiance to the Flag was observed prior to the start of official business. A moment of silence was held to honor those serving in the United States Armed Forces.

**PRESENTATION OF TENTATIVE BUDGET FOR FISCAL YEAR 2015 TO TOWN BOARD**

Ann Spofford, Town Clerk, presented copies of Supervisor Schmitt's 2015 Tentative Budget to the Town Board as filed in the Office of the Town Clerk on September 29, 2014.

**SUPERVISOR KENNETH SCHMITT - 2015 TENTATIVE BUDGET MESSAGE**

Supervisor Schmitt delivered his 2015 Tentative Budget Message.

*Office of the Supervisor  
Kenneth Schmitt*



**SUPERVISOR'S 2015 TENTATIVE BUDGET MESSAGE**

Good evening ladies and gentlemen, members of the Town Board, residents and property owners of the Town of Carmel. One of the most important duties of the Town Supervisor is to initiate and coordinate the annual budget process, and tonight, I am presenting the Tentative 2015 Budget to the Town Clerk, Town Board Members and the public.

First a note about the process; the Tentative Budget is based on months of preparation and collaboration between myself, the Town Comptroller, Mary Ann Maxwell, the Heads of the various Town departments, as well as other Elected Officials. I wish to thank everyone for the care and consideration they took in the preparation of their budget requests. The Town Comptroller sat with me for many days and hours examining every single line item in the budget; reviewing it multiple times. Expenses and revenues were reviewed and carefully considered while constructing the Tentative Budget, and understanding the absolute mandate of controlling the growth in taxes and providing meaningful public tax relief, while preserving vital services for our quality of life; as well as balancing the needs of the community.

In previous years, faced with enormous economic challenges, the Town Board and I began to restructure the Town's operations to achieve cost savings and optimal efficiency in the delivery of services. Tight fiscal management, along with oversight and accountability on spending, is first and foremost and remains a top priority.

Our Town, along with all municipalities in New York State is still bound by a State mandated tax levy cap of 2%. I am extremely pleased to report to you this evening that my Tentative 2015 Budget achieves this mandate and will stay under the New York State Tax cap. The Tax levy increase for the 2015 budget will be 1.7%

It is important to note that the 2015 Budget was prepared without utilizing any monies from the Town's reserve fund balance. Last month, the Town's finances were once again reviewed by Moody's Financial Services. Moody's has removed the negative outlook that had been applied to the Town's bond rating in 2012, and also affirmed the Town's AA1 Bond rating. This is extremely positive news as the removal of the negative outlook reflects the Town's improving financial position with a surplus expected in 2014 and another budgeted in 2015. The Town's trend of improving financial performance, adequate financial reserves and manageable debt burden is a reflection of the Town Board's careful

**1 OCTOBER 2014  
TOWN BOARD MEETING**

(Cont.)

and persistent efforts in managing the Town's finances while ensuring the delivery of essential services to our residents and property owners. The Town is fundamentally in good shape according to our outside auditors.

This budget allocates funding for our senior citizens, youth sports programs, recreation programs for all age levels, our two libraries, Mahopac Public Library and \*Reed Memorial Library (\*important to note that Reed Memorial Library was established as a taxing authority district in 2013), the Putnam Humane Society, the Town of Carmel Historical Society and the Lake Mahopac Garden Club, the Town of Carmel's three volunteer Fire Departments, including the Carmel Volunteer Ambulance Corp, the very successful garbage district program, funding for the Town wide property revaluation that is on-going, Town wide technology systems and software upgrades, the Carmel Police, Highway and Recreation departments are included in the 2015 budget. Finally, this budget provides for the Town's future infrastructure needs of fourteen (14) water districts and nine (9) sewer districts, allocating funding for repairs and improvements for each respective district.

The Tentative 2015 Budget is still subject to review and change by the recommendations of the Carmel Town Board. Changes to the Tentative Budget may be considered by the Board and a Preliminary Budget will be adopted on October 22<sup>nd</sup>. A Public Hearing will be held on November 5<sup>th</sup>. A final budget must be voted and adopted on or before November 20<sup>th</sup>, 2014.

**Total Town wide tax increase for 2015:**

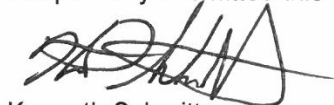
The 2015 Tentative Budget reflects a 2.3% increase in the Town wide tax rate. The Town wide taxes for a homeowner assessed at \$204,940 will be a \$38 increase over the 2014 Budget. It is noted that this assessed valuation reflects the current equalization rate of 62.60%.

Our Town Comptroller, Mary Ann Maxwell will now present to you the 2015 Town wide operating budget. This detailed and comprehensive presentation will provide for you an in depth review of the Town's finances identifying projected expenditures and revenues for Fiscal Year 2015.

In closing, my sincere thanks to Town Comptroller, Mary Ann Maxwell, my office staff, Anne Pasquerello and Bella Cimadomo, along with other elected officials, department heads and managers for their diligence and assistance during the preparation of my Tentative 2015 Budget document.

I am confident that my tentative 2015 Budget is a sound fiscal plan that will keep the Town on a steady course of improved financial stability, and meaningful tax relief for our residents and most importantly stays under the New York State Tax Levy cap.

Respectfully submitted this 30<sup>th</sup> day of September, 2014



Kenneth Schmitt,  
Supervisor, Town of Carmel

Supervisor Schmitt highlighted certain items associated with his 2015 Tentative Budget. He concluded that the Town Board will continue to work on the Budget in an effort to finalize open-end items and provide the residents of the Town of Carmel with meaningful tax relief that can be sustained over the years.

**2015 TENTATIVE BUDGET FINANCIAL SUMMARY - PRESENTATION**

Mary Ann Maxwell, Town Comptroller detailed the following presentation. She addressed questions and comments from members of the Town Board.

**TOWN OF CARMEL  
2015 Tentative Budget**

(Cont.)

### Tax Levy vs. Tax Rate

- **Property Tax Levy** is the total amount of money to be raised by taxes to cover the cost of providing services to the public.
- The annual levy is calculated by taking the Town’s total annual expenditures less any revenues and/or appropriated fund balance equity.

Expenditures

- Revenues

+(-) Appropriated Fund Balance

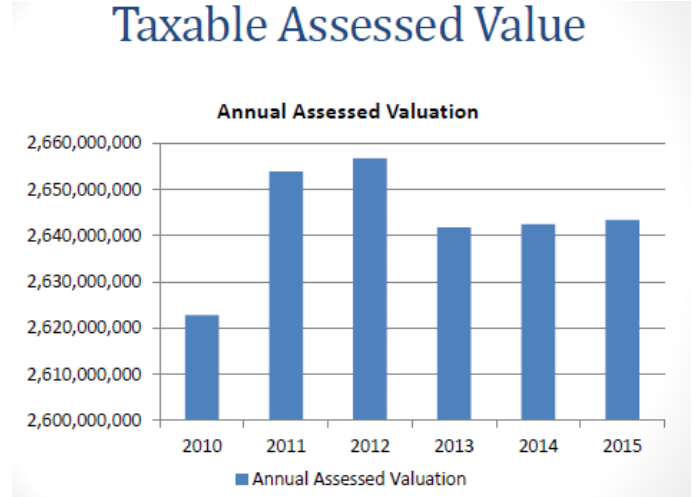
= Property Tax Levy

### Tax Levy vs. Tax Rate

- The **annual Tax Rate** is determined by dividing the total amount of the **property tax levy** by the total **taxable assessed value** of a town or special district.

Property Tax Levy / Taxable Assessed Value

= Annual Tax Rate
- The **taxable assessed value** is determined annually by the Town Assessor.
- The town wide **taxable assessed value** used for the 2015 Budget is 2,643,352,711, a **slight increase** of approx. \$850,015 from the 2014 taxable assessed value.



### Tax Levy vs. Tax Rate

2015 Tentative Budget – Townwide (General/Highway)

Tax Levy

Expenditures

(Revenues)

Fund Balances - Reserves

Property Tax Levy

\$25,465,768

(4,445,144)

+ 200,000

\$21,220,624

Tax Rate

Property Tax Levy

Taxable Assessed Value

\$21,220,624 /

2,643,352,711

Tax Rate

8.03

\* 2015 Annual Tax Rate Increase

2.3%

\* Represents tax % increase on rate from prior year



(Cont.)

Tax Levy Increase

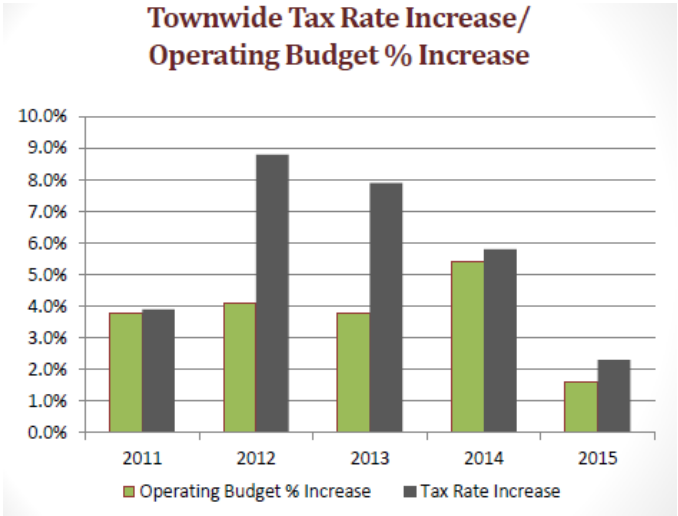
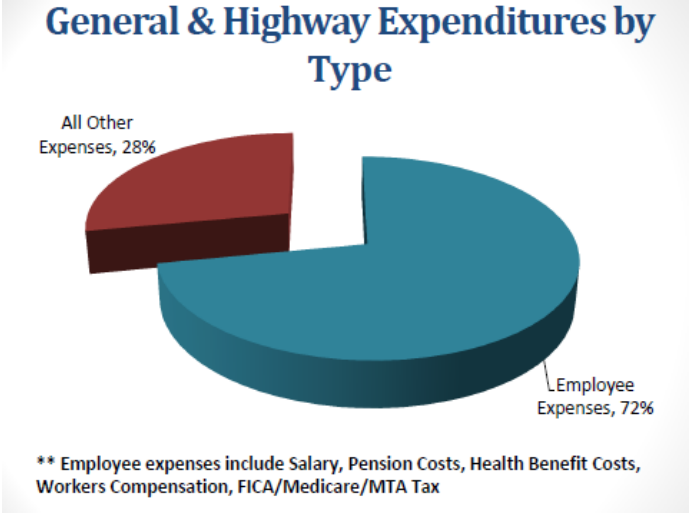
- **Allowable Tax Levy Growth** or the Rate of Inflation for FY 2015 is 1.56%. For the Town of Carmel this equates to a maximum total levy increase of \$534,975.
- With the Tax Base Growth Factor, the **Maximum Allowable Tax Levy Increase** to stay within the Tax Levy Cap is as follows:

Total Max. Allow. Tax Levy Inc. - \$627,351 - or 1.8%
- Tax Levy Increase for the 2015 Tentative Budget:

Total 2015 Tentative Levy Inc. - \$589,914 - or 1.7%
- The 2015 Tentative Budget the total Tax Levy Increase is under the Tax Cap by - (\$37,437) (\$627,351 - \$589,914 = \$37,437)

2015 Tentative Budget

- **Townwide (General/Highway)** - the average homeowner (assessed at \$204,940) would pay approximately \$1,646 per year (an increase of \$38) from the prior year. It is noted that this assessed valuation reflects the current equalization rate of 62.60%
- Approximately \$18,359,905 is budgeted in 2015 for **Employee Compensation & Benefit Costs**. This represents approximately 72.0% of total expenditures in the Townwide 2015 Tentative Budget.



(Cont.)

MOODY'S REVIEW

Last month Moody's confirmed the Town's Aa1 Bond rating and removed the negative outlook.

The removal of the negative outlook reflects the town's improving financial position, with a surplus expected in 2014 and another budgeted in 2015.

WHAT COULD MAKE THE RATING GO DOWN

- Failure to continue to increase fund balance to historical levels

- Significant increase in debt ratios

Townwide Fund Balances deteriorated substantially from 2007 to 2011. For FYE 2012 and 2013 Townwide reserves increased \$742,000 and \$976,372 respectively. For FYE 2014 we are estimating reserves to increase again by approximately \$400,000.

In 2015 Tentative Townwide Budget \$0 fund equity in being appropriated. In fact \$200,000 is included in the 2015 Budget to add to the reserves. The 2013 and 2014 Townwide Budgets a total of \$560,000 was also budgeted to add to the reserves.

Town of Carmel  
Fund Equity Reserves

Townwide Fund Equity

Year	Fund Equity (approx.)
2007	8,200,000
2008	5,800,000
2009	4,800,000
2010	4,200,000
2011	3,500,000
2012	4,500,000
2013	5,200,000
2014 est.	5,800,000

BUDGET DRIVERS

Increasing Employee Benefits:

Health Insurance Costs continue to increase 6-8%.

Pension Contributions decreased slightly (ERS 18.8%, PFRS 25.1% of salary)

Workers Comp Rates is estimated to increase 5% above the 2014 actual numbers.

New Debt Service – 2015 New Debt Payments from Highway Drainage / Resurfacing / Machinery Capital Borrowings.

Capital Machinery/Equipment - Budgeted \$100,000 in 2014 Budget, \$150,000 in 2015 Budget in an attempt to avoid capital borrowings.

Townwide Reassessment Project – Budget \$150,000 in 2014 and 2015 Budget. We also have approximately \$400,000 in reserves to fund this project also in an attempt to avoid borrowing.

Unfunded State/Federal Mandates (MTA Mobility Tax, MS4 Federal Clean Water Act/Mandatory Regs.)

Negotiations ongoing with unions: CSEA-2012, Lieutenants-2012, IBT-2011, PBA -2012.

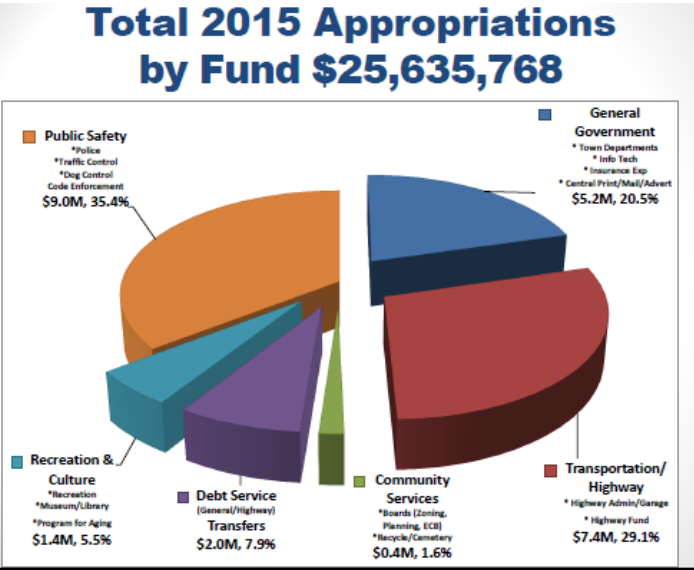
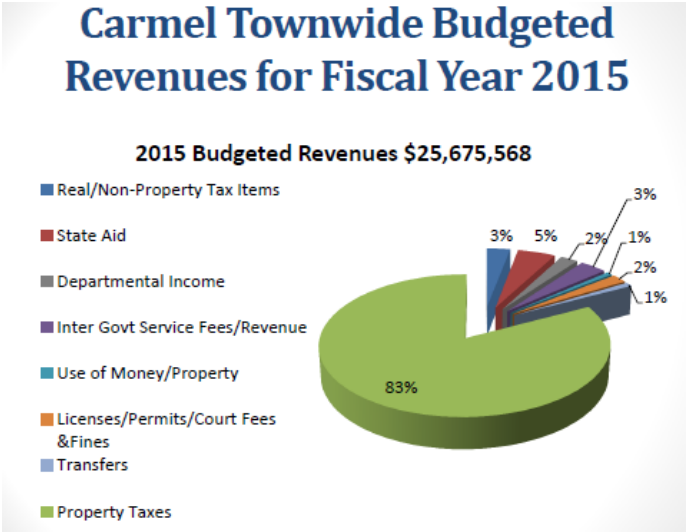
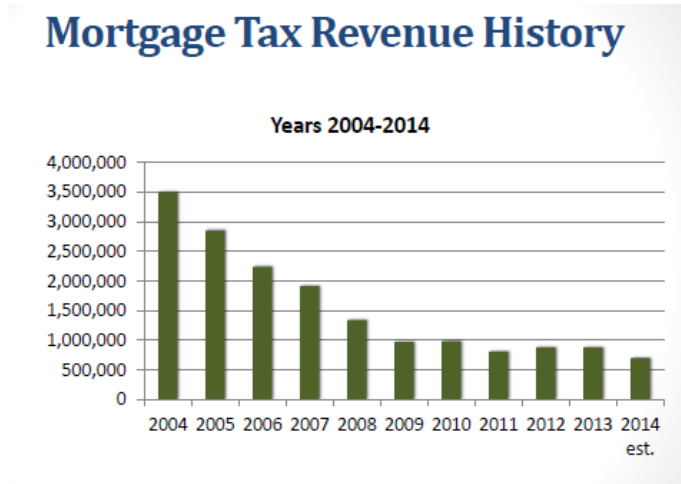
Employee Benefits Cost Increases  
2009-2015

Year	NYS Retirement Cost (approx.)	Health Benefits (approx.)	Workers Compensation (approx.)
2009	1,000,000	2,200,000	500,000
2010	1,200,000	2,500,000	500,000
2011	1,800,000	2,800,000	700,000
2012	2,000,000	3,000,000	1,000,000
2013	2,400,000	3,200,000	1,000,000
2014	2,300,000	3,300,000	1,000,000
2015	2,200,000	3,400,000	1,000,000

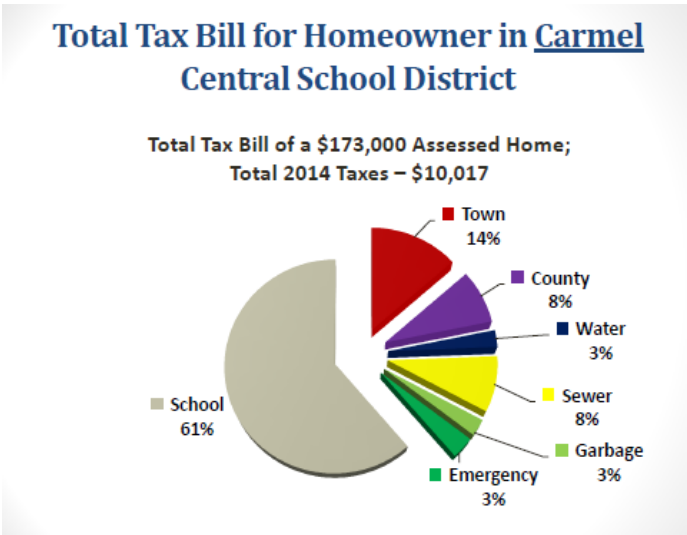
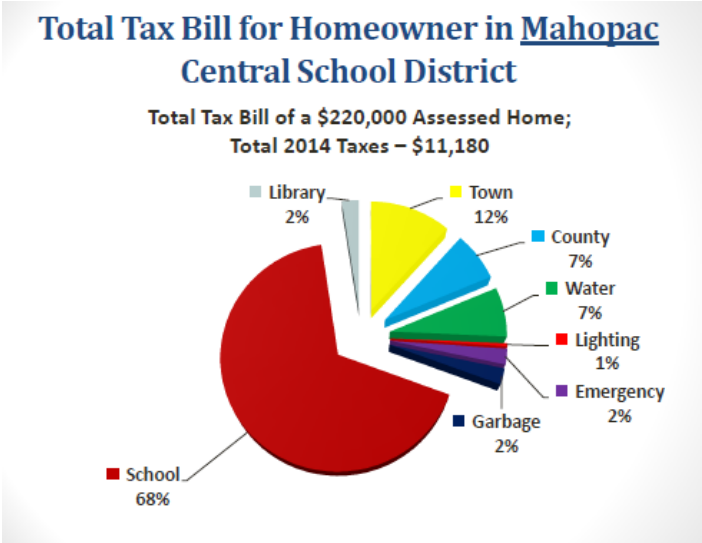
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BUDGET HIGHLIGHTS

- For FYE 2013 Mortgage Tax Revenue was showing signs of improvement. Jan – June 2014 monthly revenue declined substantially. 2014 could be a record low for Mortgage Tax Revenue (may not exceed \$700,000).
- Mortgage Tax Revenue in 2015 Tentative Budget is \$700,000. In 2008 Mortgage Tax Revenue was budgeted at \$2,000,000.
- The Town continues to set money aside for technology upgrades to avoid having to borrow. We also have established a fund for a future purchase of data imaging equipment.
- In the Highway Fund at FYE 2012 the Town re-established a Snow Reserve Fund of \$250,000. At FYE 2013 the Town added \$100,000 to that reserve bring the balance to \$350,000.
- Snow Materials (salt) increased 36%. \$650,000 is budgeted in the 2015 Budget, and increase of \$130,000.



(Cont.)



**Questions/Answers**

- If anyone has any questions or concerns regarding the 2015 budget or clarification on the difference between the tax levy vs. the tax rate please feel free to stop by the Comptroller’s Office or call at (845) 628-1500 ext 175.

*Mary Ann Maxwell*  
**Town Comptroller**  
**Town of Carmel**

Supervisor Schmitt commended Mary Ann Maxwell, Town Comptroller and her office for the presentation. He spoke regarding the many recent advancements made throughout the Town of Carmel in addition to the proposed improvements to the community envisioned by the Town Board.

Ms. Maxwell outlined the new format of the Budget and stated that the 2015 Tentative Budget along with her presentation will be posted to the Town of Carmel’s website tomorrow.

Councilman Lupinacci acknowledged Mary Ann Maxwell, Town Comptroller and her office for their presentation as well as on the new user-friendly budget format. He praised Supervisor Schmitt and Ms. Maxwell for their efforts in connection with the 2015 Tentative Budget. Councilman Lupinacci cautioned that the Town is fortunate this year because many of the uncontrollable expenditures have not increased at the higher rates of the past. Discussion ensued.

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Supervisor Schmitt added acknowledgements to his staff, Anne Pasquerello and Bella Cimadomo. He then opened the floor to the public for comment in connection with the 2015 Tentative Budget.

Michael Barile praised Supervisor Schmitt and Ms. Maxwell with regard to the 2015 Tentative Budget. He also complimented the Town Board for all that they have accomplished in the last five years despite the poor economy, including the institution of town-wide garbage collection. Mr. Barile agreed with Councilman Lupinacci that the State mandated expenditures are low for 2015 and suggested that it may be masking future problems. Mr. Barile commented that the only major issues that still need to be resolved are the unsettled collective bargaining agreements.

Councilman Lombardi spoke regarding the difficulties involved with the ongoing union contract negotiations. A discussion followed.

Councilman Lupinacci expressed appreciation to the Reed Memorial Library and the residents in the hamlet of Carmel for their establishment as a taxing authority district. By doing so, they have removed \$200,000.00 from the Town of Carmel's Budget.

Supervisor Schmitt spoke regarding the success of the town-wide garbage district. Discussion was held regarding the matter.

Jerry Ravnitzky agreed that the formation of the town-wide garbage district was a great success. He went on to suggest in an effort to reduce taxes that towns, schools and residents should pressure their State and Federal officials to provide funding when they issue a mandate.

Councilman Lombardi explained that the Town Board has been critical of unfunded mandates in the past and expressed his frustration with reference to the issue. Discussion ensued.

**MINUTES OF TOWN BOARD MEETING HELD ON 9/3/14 - ACCEPT AS SUBMITTED BY THE TOWN CLERK**

On motion by Councilman Lombardi, seconded by Councilman Lupinacci, with all members of the Town Board present and voting "aye", the minutes of the Town Board meeting held on September 3<sup>rd</sup> 2014 were accepted as submitted by the Town Clerk.

**ADDITIONS AND DELETIONS TO THE ACTIVE LIST OF THE MAHOPAC VOLUNTEER FIRE DEPARTMENT - AUTHORIZED**

RESOLVED that the Town Board of the Town of Carmel hereby authorizes the addition of the following names to the active list of the Mahopac Volunteer Fire Department:

William Kelly  
Elena Nikisher

BE IT FURTHER RESOLVED, that the Town Board of the Town of Carmel hereby authorizes the deletion of the following name from the active list of the Mahopac Volunteer Fire Department:

Maria Tirado

Resolution

Offered by: Councilman Schneider  
Seconded by: Councilman Lupinacci



(Cont.)

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	<u>X</u>	<u>          </u>
John Lupinacci	<u>X</u>	<u>          </u>
Suzanne McDonough	<u>X</u>	<u>          </u>
Frank Lombardi	<u>X</u>	<u>          </u>
Kenneth Schmitt	<u>X</u>	<u>          </u>

Supervisor Schmitt welcomed the new members to the Mahopac Volunteer Fire Department and thanked the departing member for her service.

**BOND RELEASE AUTHORIZED - LUTZ -TM # 65.17-1-14**

WHEREAS application has been made by Wayne Lutz for the total release of a site plan bond posted in accordance with the Land Subdivision and/or Zoning Regulations for Tax Map #65.17-1-14 known as the Lutz Site Plan; and

WHEREAS said applications have been reviewed by the Town Engineer Richard J. Franzetti, P.E. and release of the bond has been recommended and approved by the Town Engineer and Town of Carmel Planning Board,

NOW, THEREFORE, BE IT RESOLVED that the Town Board of the Town of Carmel hereby authorizes the release of the site plan for Wayne Lutz Western Surety Company Bond no. 70802761 in the amount of \$10,408.00.

Resolution

Offered by: Councilman Lombardi  
Seconded by: Councilman Schneider

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	<u>X</u>	<u>          </u>
John Lupinacci	<u>X</u>	<u>          </u>
Suzanne McDonough	<u>X</u>	<u>          </u>
Frank Lombardi	<u>X</u>	<u>          </u>
Kenneth Schmitt	<u>X</u>	<u>          </u>

**TOWN HALL FLOOR COVERING - CHANGE ORDER #1 TO FREIGHT LIQUIDATORS CONTRACT AUTHORIZED**

RESOLVED that the Town Board of the Town of Carmel hereby authorizes Town Supervisor Kenneth Schmitt to sign Change Order #1 to the contract with Freight Liquidators for Town Hall floor covering in the additive amount of \$2,743.00 increasing the overall contract price to \$30,143.00.

Resolution

Offered by: Councilman Lupinacci  
Seconded by: Councilman Lombardi

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>	
Jonathan Schneider	<u>X</u>	<u>          </u>	
John Lupinacci	<u>X</u>	<u>          </u>	
Suzanne McDonough	<u>          </u>	<u>          </u>	Abstain
Frank Lombardi	<u>X</u>	<u>          </u>	
Kenneth Schmitt	<u>X</u>	<u>          </u>	

Councilwoman McDonough indicated that she is not in favor of change orders.

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**PROPOSAL ACCEPTED FOR STOCKING OF TRIPLOID CARP - UPPER AND LOWER TEAKETTLE SPOUT LAKES - NORTHEASTERN AQUATICS - NOT TO EXCEED \$1,352.50**

WHEREAS, Town Engineer Richard J. Franzetti , P.E. has advised that the Town of Carmel has received a permit from New York State Department of Environmental Conservation for the stocking of triploid carp in Upper and Lower Teakettle Spout Lake, and

WHEREAS the Town Engineer’s Office has also solicited proposals for the purchased and stocking of the aforesaid triploid carp;

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Carmel, acting as commissioners of the Teakettle Spout Lakes Park District hereby accepts the proposal of Northeastern Aquatics, Rhinebeck, NY for the purchase and stocking of the aforesaid triploid carp at a cost not to exceed \$1,352.50.

BE IT FURTHER RESOLVED that Town Supervisor Kenneth Schmitt is hereby authorized to execute any and all documentation necessary to accept said proposal on the terms authorized herein.

Resolution

Offered by: Councilwoman McDonough  
Seconded by: Councilman Lupinacci

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	<u>X</u>	<u>          </u>
John Lupinacci	<u>X</u>	<u>          </u>
Suzanne McDonough	<u>X</u>	<u>          </u>
Frank Lombardi	<u>X</u>	<u>          </u>
Kenneth Schmitt	<u>X</u>	<u>          </u>

Supervisor Schmitt expressed satisfaction with the cost for the purchase and stocking of the triploid carp and Councilman Lupinacci concurred.

Councilman Schneider noted that Lake Mahopac Park District is pursuing restocking Lake Mahopac as well.

**CARMEL SEWER DISTRICT #7 - PURCHASE AND INSTALLATION OF COMMUNOTOR AUTHORIZED - FRANKLIN MILLER, INC. - NOT TO EXCEED \$11,950.00**

WHEREAS, Town Engineer Richard J. Franzetti, P.E. has solicited proposals for the in acquisition and installation of a comminutor unit the Carmel Sewer District #7 Treatment Plant;

NOW THEREFORE BE IT RESOLVED, that the Town of Carmel Town Board, as Commissioners of Carmel Sewer District #7 hereby accepts the recommendation of the Town Engineer and authorizes the purchase and installation of said comminutor unit from Franklin Miller, Inc., Livingston, NJ at a total cost not to exceed \$11,950.00; and

BE IT FURTHER RESOLVED that Town Supervisor Kenneth Schmitt is hereby authorized to execute any and all documentation required to accept said proposal on the terms authorized herein; and

BE IT FURTHER RESOLVED that Town Comptroller Mary Ann Maxwell is hereby authorized to make any and all necessary budget revisions required in connection with this authorization.

Resolution

Offered by: Councilman Schneider  
Seconded by: Councilman Lupinacci

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(Cont.)

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	<u>X</u>	<u>          </u>
John Lupinacci	<u>X</u>	<u>          </u>
Suzanne McDonough	<u>X</u>	<u>          </u>
Frank Lombardi	<u>X</u>	<u>          </u>
Kenneth Schmitt	<u>X</u>	<u>          </u>

Councilman Lupinacci explained that a comminutor unit is a sewage grinder and Supervisor Schmitt added that both phases of the system are being replaced.

**IMPROVEMENTS TO MCDONOUGH SKATE PARK AUTHORIZED - LADEL LTD**

RESOLVED that the Town of Carmel Town Board hereby authorizes Ladel LTD to perform the improvements and renovations to McDonough Skate Park as outlined in the memorandum of Director of Recreation and Parks James R. Gilchrist dated September 17, 2014; and

BE IT FURTHER RESOLVED that upon presentation of insurance certificates in form acceptable to Town Counsel, performance of the improvements and renovations authorized herein may commence.

Resolution

Offered by: Councilman Lombardi  
Seconded by: Councilman Lupinacci

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	<u>X</u>	<u>          </u>
John Lupinacci	<u>X</u>	<u>          </u>
Suzanne McDonough	<u>X</u>	<u>          </u>
Frank Lombardi	<u>X</u>	<u>          </u>
Kenneth Schmitt	<u>X</u>	<u>          </u>

Councilman Lombardi stated that the improvements and renovations are being funded by the "Little Joe Skate Park" Foundation.

**PROPOSAL FOR INDEPENDENT AUDIT SERVICES ACCEPTED - O'CONNOR DAVIES, LLP - 2014 ANNUAL COST \$69,600.00 AND 2015 ANNUAL COST \$71,000.00**

WHEREAS the Town Board of the Town of Carmel is required by New York State Law to perform annual independent audits;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Carmel hereby accepts the proposal of O'Connor Davies, LLP, Harrison, NY for independent audit services for the years 2014 and 2015 at annual costs of \$69,600 and \$71,000 respectively; and

BE IT FURTHER RESOLVED, that Town Supervisor Kenneth Schmitt is further authorized to sign all necessary documents to accept said proposal, including but not limited to the engagement letter of O'Connor Davies, LLP dated August 28, 2014.

Resolution

Offered by: Councilman Lupinacci  
Seconded by: Councilman Schneider

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	<u>X</u>	<u>          </u>
John Lupinacci	<u>X</u>	<u>          </u>
Suzanne McDonough	<u>X</u>	<u>          </u>
Frank Lombardi	<u>X</u>	<u>          </u>
Kenneth Schmitt	<u>X</u>	<u>          </u>

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**PROPOSAL FOR FINANCIAL ADVISORY SERVICES 1/1/14 THROUGH 12/31/18  
ACCEPTED - CAPITAL MARKETS, LLP - HOURLY RATE OF \$175.00**

RESOLVED, that the Town Board of the Town of Carmel hereby accepts the proposal of Capital Markets, LLC Hopewell Junction, NY for financial advisory services for January 1, 2014 through December 31, 2018 at an hourly rate of \$175.00; and  
BE IT FURTHER RESOLVED, that Town Supervisor Kenneth Schmitt is further authorized to sign all necessary documents to accept said proposal, including but not limited to the engagement letter of Capital Markets, LLC dated September 4, 2014.

Resolution  
Offered by: Councilwoman McDonough  
Seconded by: Councilman Lupinacci

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	<u>X</u>	<u>          </u>
John Lupinacci	<u>X</u>	<u>          </u>
Suzanne McDonough	<u>X</u>	<u>          </u>
Frank Lombardi	<u>X</u>	<u>          </u>
Kenneth Schmitt	<u>X</u>	<u>          </u>

**RESOLUTION WAIVING PARK RENTAL FEE IN REFERENCE TO THE  
APPLICATION OF THE MICHAEL PURDY MEMORIAL FOUNDATION - FAILED**

RESOLVED that the Town Board of the Town of Carmel hereby waives the park rental fee for the Michael Purdy Memorial Foundation Annual Softball Fundraiser that took place on September 20, 2014.

Resolution  
Offered by: Councilman Schneider  
Seconded by: Councilman Lombardi

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>	
Jonathan Schneider	<u>X</u>	<u>          </u>	
John Lupinacci	<u>          </u>	<u>          </u>	Abstain
Suzanne McDonough	<u>          </u>	<u>          </u>	Abstain
Frank Lombardi	<u>X</u>	<u>          </u>	
Kenneth Schmitt	<u>          </u>	<u>          </u>	Abstain

Supervisor Schmitt stated that he would not vote in favor of waiving a fee for an event that had already taken place. Councilman Lupinacci agreed.

Councilman Schneider stated that it is unfortunate that the resolution did not pass and understands the reasoning behind it. He pointed out that the flaw may not have been with the applicant but with the application and the process itself. He suggested that the Town Board consider revisiting the procedure in connection with requests for application fee waivers. Discussion was held regarding the matter.

Supervisor Schmitt concluded that this should not be viewed as a reflection on the Michael Purdy Memorial Foundation as he supported their cause and thanked them for all that they do.

**SUBMISSION OF GRANT APPLICATION AUTHORIZED - JUSTICE COURT  
ASSISTANCE PROGRAM**

RESOLVED, that the Town Board of The Town of Carmel hereby authorizes the submission of the 2014 Justice Court Assistance Program Grant Application on behalf of the Town of Carmel Justice Court, in form as attached hereto, incorporated herein and made a part hereof.

1 OCTOBER 2014  
TOWN BOARD MEETING

(Cont.)

Resolution

Offered by: Councilman Lombardi

Seconded by: Councilman Schneider

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	<u>X</u>	<u>          </u>
John Lupinacci	<u>X</u>	<u>          </u>
Suzanne McDonough	<u>X</u>	<u>          </u>
Frank Lombardi	<u>X</u>	<u>          </u>
Kenneth Schmitt	<u>X</u>	<u>          </u>

### Justice Court Assistance Program Grant Application

Carmel Town Court, Putnam County

## Welcome

#### A. APPLICATION INFORMATION - TO BE COMPLETED ONLINE

Court Name, Contact Information & Grant Items Requested

#### B. CASELOAD - TO BE COMPLETED ONLINE

New Case Filings for 3 Years

#### C. GRANT ITEMS - TO BE COMPLETED ONLINE (Please note that certain items are not allowed and should not be applied for, such as salaries, telephone bills, internet access or annual renewal fees for software.)

Please choose the item needed, enter the quantity of that item, the cost and the "priority level". The priority level is either "1 High priority" - needed immediately; "2 Medium Priority" - needed in the near future; and "3 Low Priority" - want or wish. You may have more than one item with the same priority, however, if we are unable to give you all items, we will prioritize the items awarded. (We take your 'priority list' into consideration when reviewing applications, however, the Chief Administrative Judge is not bound by your priority assignments when making awards)

#### D. SIGNATURE PAGE & SUPPORTING DOCUMENTATION

Your Application is not complete until we receive the Signature Page with the original signatures, the Court's budget, a Certified Resolution from the Town or Village Board, and any other required documentation (construction estimates, drawings, price estimates, photographs, invoices, vouchers, etc.)

After completing the application online, please print the Signature Page and mail, fax, scan/email it, along with any supporting or required documentation to:

Justice Court Assistance Program  
NYS Office of Court Administration  
.187 Wolf Rd, Suite 103  
Albany, NY 12205

Fax: 518-438-3518

Email: jcap@nycourts.gov

#### REQUIRED:

**ANNUAL BUDGET** - Attach a copy of the Court's itemized budget for the most recent municipal fiscal year.

**BOARD RESOLUTION** - Attach a certified copy of the Town or Village Board Resolution authorizing the court's JCAP application.

**JUSTICE(S) SIGNATURES** - At least one Justice of the Court must sign, other than an Acting Justice.

**CERTIFICATION** - Must be signed by the Town Supervisor or Village Mayor



1 OCTOBER 2014  
TOWN BOARD MEETING

(Cont.)

**Justice Court Assistance Program Grant Application**

**Carmel Town Court, Putnam County**

**GRANT ELIGIBLE ITEMS:**

<p><u><b>Computer Case Management Software</b></u> SEI, SEI DMV Module, SEI Multi-User Upgrade, etc.</p> <p><u><b>Computer Hardware</b></u> Misc. Servers, backup systems, etc.</p>	<p><u><b>Computer Software</b></u> MS Office, etc.</p> <p><u><b>*Computer Support</b></u> Records Management, etc.</p>
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\*If you are requesting funds for scanning court records, be advised that The Unified Court System has guidelines for maintaining records in electronic format. Before you begin a scanning project, contact Kristy Barton, Office of Records Management at 518-238-4327 or 212-428-2875.

<p><u><b>Construction</b></u> Exterior Renovations/Repairs Interior Renovations/Repairs Audience Seating Other construction</p> <p><u><b>Furniture</b></u> Bookcases Chairs Desks File cabinets Lectern Storage cabinets Tables Other furniture</p>	<p><u><b>Office Equipment</b></u> Cash Box Cash Register Hand Seal Label Printer Calculator Bulletin Board Photocopier Safe Shredder Telephone equipment/installation TV/Video <u><b>Other</b></u> Air conditioning Battery backup/Emergency lights Generator Audio/PA Systems Other supplies/equipment</p>	<p><u><b>Security</b></u> Walkthrough metal detector Bench Handheld metal detector Duress Alarms Jury Box Other Alarms (Fire, theft, etc.) Reception/Pay window Video Surveillance Other</p> <p><u><b>Courtroom Enhancements</b></u> Gavel Judicial Robe Flags Signs Wall Seal Other</p>
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**Please Note:**  
The maximum possible grant award is **\$30,000** per court.

Applications are due **October 15, 2013**. While applications can be submitted after that date, it is expected that grant requests will exceed the available funds, and therefore early submission is recommended.

**QUESTIONS** If you have any questions about JCAP or if you need assistance completing the application, call the Office of Justice Court Support at 1-800-232-0630 or email to [resourcecenter@nycourts.gov](mailto:resourcecenter@nycourts.gov).

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9/30/2014

**Justice Court Assistance Program Grant Application**

**Carmel Town Court, Putnam County**

**INSTRUCTIONS:**

**Online application.** To eliminate multiple applications, please coordinate with your municipality, Justices and court employees who will be the contact person PRIOR TO beginning the online application process.

**Federal ID Number.** The Town or Village Clerk, Mayor or Supervisor should be able to provide you with this number.

**Joint Application.** If applying jointly, click "yes" and then name the other municipality who is jointly applying with you.

**Contact Person.** Person we may contact if we have questions or need additional information or documentation.

**E-mail.** If you are a Justice or court employee, enter your OCA Novell/GroupWise email address only (ex. [Jdoe@nycourts.gov](mailto:Jdoe@nycourts.gov)). If you are a Mayor or Supervisor, or do not have a court email address, please enter your email address.

**Address.** Enter all information. (Do not enter "same" in any box)

**To print this the Control letter P - clic page.**

1 OCTOBER 2014  
TOWN BOARD MEETING

(Cont.)

**Items requested (see 'construction' and 'security' below for additional specific instructions)**

You must submit estimates for each item. These may be pages from catalogs showing the item and price. When ordering from private vendors, be sure they quote you the "State Contract Price".

Select the level of need priority (1 - immediate need, 2 - need, 3 - want, etc.)

Select the "item category"

Click on "save category" box

Choose "item" (click on the box to see options)

Enter "quantity" of item ("1" for items that quantity does not apply (construction, etc) to allow the program to calculate the total)

Enter "price" per item; Click in the total box to the right so the program will calculate the totals;

Continue same procedure for each item requested.

"Explain need" for your request (example, "our roof is leaking and we need to replace it", or "our audience chairs do not clip together and are a safety hazard, so we need to order ganging chairs", etc.)

**Construction Projects:** (These projects require extra documentation and explanation)

Explain the need for the construction project. Indicate if you are ready to begin this project and how long it will take the project to be completed.

If the application is denied or the amount granted does not cover the entire amount needed for this project, you must have a source of funding to pay for the project or to make up the difference. For example, the Town or Village should have the entire amount of the project in their annual budget.

Applications seeking a construction project must submit, in the same package as the signature page, the following additional attachments:

- a detailed estimate for materials and/or labor; \*\* Check with your Town/Village Attorney regarding prevailing rates and bidding requirements.
- a sketch with dimensions of the existing floor plan of the building and room(s) along with proposed floor plans of the building and room(s). Indicate on the floor plan the various points of entry and room names or use;
- digital photographs of the exterior of the building (to enable us to understand your current facility), as well as digital photographs of any interior rooms to be affected. Please take photographs from each angle of the room (i.e. from the bench as the Judge views the room, from the back of the courtroom as the public sees the Judge's bench, from each doorway, etc.)

**Security Items:**

Security requests must contain a narrative explaining the court's need for the items.

Request for walk through metal detectors will not be approved unless the court has, or will have, security personnel to staff the equipment. (Please note that JCAP funds may not be used for staff salaries)

**Printing Your Application:**

You must print your application PRIOR TO clicking "submit" online. You must print each page individually. Go to the "file" menu at the top left of the page and choose "print"

**Submitting your Application:**

You must submit your application online and either mail, fax or scan/email the following:

- signature page (signed by both the Justice(s) and Mayor or Supervisor)
- certified copy of Board resolution
- court budget

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- price estimates for each item
- additional documents for construction or security applications

**QUESTIONS:** If you have any questions, please call 1-800-232-0630 (T).

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Page 1 of 1

## Justice Court Assistance Program Grant Application

Carmel Town Court, Putnam County

### Completing the process

Mail the Signature Page, along with all other required documentation.

**Remember: Applications are not reviewed or considered until the required documentation and signature page are received.**

1 OCTOBER 2014  
TOWN BOARD MEETING

(Cont.)

**Signature Acknowledgment**

I understand that this application will not be reviewed until the signed signature page is received by the Office of Court Administration, along with any required documents.\*

☐ Yes

**QUESTIONS** If you have any questions about JCAP or if you need assistance completing the application, call the Office of Justice Court Support at 1-800-232-0630 or email to resourcecenter@nycourts.gov.

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**Justice Court Assistance Program Grant Application**

ID: 2944

**A. APPLICANT INFORMATION**

Name of Court: <b>Carmel Town Court, Putnam County</b>				
Type of Application: <input checked="" type="radio"/> Individual <input type="radio"/> Joint:				
If Joint, please select the name of Joint Applicant:				
Contact Person:				
Salutation:	First Name:	M.I. (If Any)	Last Name:	Phone:
Ms.	Patricia		Genna	845-628-1476
Title:	Email:			Fax:
Court Clerk	prg@ci.carmel.ny.us			
Address Information:		Address:	City:	ZIP:
Court Mailing Address:		60 McAlpin Avenue	Mahopac	10541
Contact Mailing Address:		60 McAlpin Avenue	Mahopac	10541
Shipping (no PO Box):				

**B. CASELOAD: NEW CASE FILINGS FOR 3 YEARS**

	Criminal:	Civil:	VTL:	Jury:
Year 2012:	751-1,000	201-600	2,001-3,000	0-30
Year 2011:	1,001-2,000	201-500	2,001-3,000	0-30
Year 2010:	751-1,000	201-500	1,001-2,000	0-30

Has your court had a security assessment performed by the Dept. Of Public Safety? No ☐ Yes ☐

Did you receive a grant in 2012-2013 No ☐ Yes ☒ Amount of Award \$14580.00

Did you receive a grant in 2011-2012 No ☒ Yes ☐ Amount of Award

\* Indicates required fields

**QUESTIONS** If you have any questions about JCAP or if you need assistance completing the application, call the Office of Justice Court Support at 1-800-232-0630 or email to resourcecenter@nycourts.gov.

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1 OCTOBER 2014  
TOWN BOARD MEETING

(Cont.)

Justice Court Assistance Program Grant Application  
Carmel Town Court, Putnam County  
GRANT ITEMS

To print the  
the Contr  
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Priority	Item Category	Item Name	Quantity	Price	Item Total
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Contin

Total of all items requested:

1	Office Equipment	Safe	1	\$500.00	\$500.00
Comments: _hf_ApplicationID 2256					
1	Office Equipment	Cash Box	2	\$60.00	\$120.00
Comments: _hf_ApplicationID 2256					
1	Other	Other	1	\$12,450.00	\$12,450.00
Comments: We are requesting to purchase a ScanPro 3000 microfilm scanner. This machine will microform our data contained on fiche. The microfiche we currently have is very old and outdated and does not function. This machine will provide us the opportunity to scan our files and alleviate the need to retain older file boxes. 1					

ceiling tiles.

copier for courtroom.

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COURT NAME: Carmel Town Court, Putnam County

ID: 2944

#### D. SIGNATURE PAGE & SUPPORTING DOCUMENTATION

To complete the process mail, fax or scan/email this page with the following required documents:

**ANNUAL BUDGET:** Court's itemized budget for the most recent municipal fiscal year.

**AUTHORIZATION:** Certified copy of the Local Resolution(s) of the Town or Village Board(s) authorizing this application. The Resolution may simply authorize the applicant to "request up to the maximum amount available."

**SUPPORTING DOCUMENTS:** Estimates, Photographs, Floor Plans, etc.

**JUSTICE SIGNATURE:** Original signature(s) required from at least one justice (not an Acting Justice).

Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**CERTIFICATION:** Original signature required by Town Supervisor or Village Mayor.

The following signature provides certification that: (1) any funds (and any goods or services) awarded pursuant to this application shall be used only in accordance with the provisions of Chapter 280 of the Laws of 1999 and with all rules and regulations governing the Justice Court Assistance Program; (2) any goods and/or services purchased with any Justice Court Assistance Program funds shall be obtained in accordance with acceptable procurement practices established by the governing municipality including, but not limited to, competitive bidding and procurement policies and procedures; (3) no funds awarded pursuant to this application shall be used to compensate justices or non-judicial staff or to reduce or otherwise supplant funding provided by a town or village to its justice court.

Signature: \_\_\_\_\_ Name: \_\_\_\_\_  
☐ Town Supervisor ☐ Village Mayor (please print)

Date: \_\_\_\_\_

REMEMBER: YOUR JCAP APPLICATION IS SUBMITTED ONLINE ONLY.  
YOU MUST MAIL, FAX OR SCAN/EMAIL SIGNATURE PAGE & DOCUMENTS REQUIRED ABOVE.

<https://www.nycourtsystem.com/fm/iwp/cgi?~open>

9/30/2014

Supervisor Schmitt acknowledged Patricia Genna, Justice Court Clerk for her continued efforts with regard to the Justice Court Assistance Program Grant Applications.

1 OCTOBER 2014  
TOWN BOARD MEETING

**RESOLUTION FROM 1/23/13 AMENDED - APPOINTMENT MADE TO BOARD OF ASSESSMENT REVIEW - MICHAEL MARTIN - COMMENCING RETROACTIVE TO 1/23/13 AND EXPIRING 9/30/16**

RESOLVED that the Town Board of the Town of Carmel hereby appoints Michael Martin to the Town of Carmel Board of Assessment Review for a term commencing retroactive to January 23, 2013 and expiring September 30, 2016.

Resolution  
Offered by: Councilman Lupinacci  
Seconded by: Councilwoman McDonough

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>	
Jonathan Schneider	<u>          </u>	<u>          </u>	Abstain
John Lupinacci	<u>    X    </u>	<u>          </u>	
Suzanne McDonough	<u>    X    </u>	<u>          </u>	
Frank Lombardi	<u>    X    </u>	<u>          </u>	
Kenneth Schmitt	<u>    X    </u>	<u>          </u>	

**RESOLUTION MAKING APPOINTMENT TO TOWN OF CARMEL BOARD OF ASSESSMENT REVIEW - TABLED**

RESOLVED that the Town Board of the Town of Carmel hereby appoints Patrick Brophy to the Town of Carmel Board of Assessment Review for a term commencing October 1, 2014 and expiring September 30, 2019.

**MOTION TO TABLE**

Offered by: Councilwoman McDonough  
Seconded by: Councilmen Schneider, Lupinacci, Lombardi and Supervisor Schmitt

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	<u>    X    </u>	<u>          </u>
John Lupinacci	<u>    X    </u>	<u>          </u>
Suzanne McDonough	<u>    X    </u>	<u>          </u>
Frank Lombardi	<u>    X    </u>	<u>          </u>
Kenneth Schmitt	<u>    X    </u>	<u>          </u>

Supervisor Schmitt indicated that there is a question with regard to whether or not Mr. Brophy continues to reside in the Town of Carmel.

**MULTI-PURPOSE FACILITY AT CAMARDA PARK - DORMITORY AUTHORITY STATE OF NEW YORK (DASNY) GRANT PROJECT ID #6188 SEQR DETERMINATION MADE - TYPE II ACTION**

RESOLVED that the Town Board of the Town of Carmel hereby determines that, DASNY Grant Project ID# 6188, Multi-Purpose Facility at Camarda Park, is a Type II action under SEQR and no further review is necessary.

Resolution  
Offered by: Councilwoman McDonough  
Seconded by: Councilman Schneider

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	<u>    X    </u>	<u>          </u>
John Lupinacci	<u>    X    </u>	<u>          </u>
Suzanne McDonough	<u>    X    </u>	<u>          </u>
Frank Lombardi	<u>    X    </u>	<u>          </u>
Kenneth Schmitt	<u>    X    </u>	<u>          </u>



1 OCTOBER 2014  
TOWN BOARD MEETING

(Cont.)



State Environmental Quality Review Type II Action Determination (Grant Program)

Grant Program: State and Municipal Facilities Program (SAM)  
Grantee: Town of Carmel (Grant No. 6188)  
Project Name: Installation of Multi Purpose Facility at Camarda Park  
Project Address: Camarda Park, Seminary Hill Road, Carmel (Putnam County)

Type II actions are not subject to review under *State Environmental Quality Review (SEQR)* Part 617. These actions have been determined not to have a significant impact on the environment or are otherwise precluded from environmental review under *Environmental Conservation Law (ECL)*, article 8. (See *6 N.Y.C.R.R. § 617.5* for complete Type II list.)

- ☐ Maintenance or repair involving no substantial changes in an existing structure or facility (*6 N.Y.C.R.R. § 617.5[c][1]*).
- ☐ Replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site, including upgrading buildings to meet building or fire codes, unless such action meets or exceeds any of the thresholds in section 617.4 (*6 N.Y.C.R.R. § 617.5[c][2]*).
- ☐ Street openings and right-of-way openings for the purpose of repair or maintenance of existing utility facilities (*6 N.Y.C.R.R. § 617.5[c][5]*).
- ☐ Maintenance of existing landscaping or natural growth (*6 N.Y.C.R.R. § 617.5[c][6]*).
- ☒ Construction or expansion of a primary or accessory/appurtenant, non-residential structure or facility involving less than 4,000 square feet of gross floor area and not involving a change in zoning or a use variance and consistent with local land use controls, but not radio communication or microwave transmission facilities (*6 N.Y.C.R.R. § 617.5[c][7]*).
- ☐ Routine activities of educational institutions, including expansion of existing facilities by less than 10,000 square feet of gross floor area and school closings, but not changes in use related to such closings (*6 N.Y.C.R.R. § 617.5[c][8]*).
- ☐ Extension of utility distribution facilities, including gas, electric, telephone, cable, water and sewer connections to render service in approved subdivisions or in connection with any action on the Type II list (*6 N.Y.C.R.R. § 617.5[c][11]*).
- ☐ Information collection including basic data collection and research, water quality and pollution studies, traffic counts, engineering studies, surveys, subsurface investigations and soils studies that do not commit the agency to undertake, fund or approve any Type I or Unlisted action (*6 N.Y.C.R.R. § 617.5[c][18]*).
- ☐ Routine or continuing agency administration and management, not including new programs or major reordering of priorities that may affect the environment (*6 N.Y.C.R.R. § 617.5[c][20]*).
- ☐ Conducting concurrent environmental, engineering, economic, feasibility and other studies and preliminary planning and budgetary processes necessary to the formulation of a proposal for action, provided those activities do not commit the agency to commence, engage in or approve such action (*6 N.Y.C.R.R. § 617.5[c][21]*).
- ☐ Investments by or on behalf of agencies or pension or retirement systems, or refinancing existing debt (*6 N.Y.C.R.R. § 617.5[c][23]*).
- ☒ Purchase or sale of furnishings, equipment or supplies, including surplus government property, other than the following: land, radioactive material, pesticides, herbicides, or other hazardous materials (*6 N.Y.C.R.R. § 617.5[c][25]*).
- ☐ Other (Identify and Provide Citation):

Additionally, it is the opinion of DASNY that the Proposed Project would have no impact on historical or cultural resources in or eligible for inclusion in the National and State Registers of Historic Places.

Authorized Officer of Grantee / Title

DASNY DEA Reviewer / Date

Signature and Date

cc:

**CARMEL SEWER DISTRICT #2 - ENTRY INTO PILOT STUDY AGREEMENT WITH PALL CORPORATION AUTHORIZED - WWTP MICROFILTRATION UNITS**

RESOLVED that the Town Board of the Town of Carmel, acting as Commissioners of Carmel Sewer District #2, hereby authorizes the entry into a Pilot Study Agreement with Pall Corporation for membrane microfiltration systems at the CSD#2 Wastewater Treatment Plant, said agreement in general form as is on file in the Office of the Town Supervisor; and

BE IT FURTHER RESOLVED that Town Supervisor Kenneth Schmitt is hereby authorized to execute said agreement on behalf of Carmel Sewer District #2; and

BE IT FURTHER RESOLVED that the New York City Department of Environmental Protection shall be responsible for the cost of said pilot study.

Resolution

Offered by: Councilman Schneider

Seconded by: Councilman Lombardi

(Cont.)

<u>Roll Call Vote</u>	<u>YES</u>	<u>NO</u>
Jonathan Schneider	<u>X</u>	<u></u>
John Lupinacci	<u>X</u>	<u></u>
Suzanne McDonough	<u>X</u>	<u></u>
Frank Lombardi	<u>X</u>	<u></u>
Kenneth Schmitt	<u>X</u>	<u></u>

Supervisor Schmitt called upon a representative from the New York City Department of Environmental Protection, Robert Ravallo to explain the purpose for the Pilot Study Agreement.

Robert Ravallo, Project Manager provided a history of the Wastewater Treatment Plant Upgrade Program. Mr. Ravallo explained the issue with the current microfiltration equipment at the Carmel Sewer District #2 Wastewater Treatment Plant and described the proposed microfiltration membrane system. A discussion ensued.

**PUBLIC COMMENTS - AGENDA ITEMS**

No member of the public wished to comment at this time.

**TOWN BOARD MEMBER COMMENTS - AGENDA ITEMS**

No member of the Town Board wished to comment at this time.

**PUBLIC COMMENTS - OPEN FORUM**

Jerry Ravnitzky, spoke regarding the concerns of the organization, Stop the Algonquin Pipeline Expansion (SAPE) with regard to environmental impact issues associated with Spectra Energy Corporation’s proposed natural gas pipeline expansion project. Mr. Ravnitzky urged the Town Board visit SAPE’s website to familiarize themselves with the pipeline as it is planned to run through the Town of Carmel.

Supervisor Schmitt inquired about a map of the proposed project and where the pipeline crosses over into the Town of Carmel.

Mr. Ravnitzky stated that the pipeline is proposed to cross over on Lovell Street. Discussion ensued regarding the matter.

**TOWN BOARD MEMBER COMMENTS - OPEN FORUM**

Councilwoman McDonough announced that the Lake Mahopac Garden Club will be hosting their annual tea at the Mahopac Public Library on October 18, 2014 from 1:00 p.m. to 3:30 p.m. and will feature a presentation by Alan Rabinowitz, PhD, “The Indiana Jones of Wildlife Protection”.

Councilman Lupinacci announced that the 26<sup>th</sup> Annual Putnam County Columbus Day Parade will be held on October 5, 2014 starting at 2:30 p.m. along Route 6 in Mahopac with the 12<sup>th</sup> Annual Greater Mahopac-Carmel Chamber of Commerce Street Fair alongside the Mahopac Italian American Club’s parade festivities from 11:00 a.m. to 6:00 p.m.

Supervisor Schmitt announced that Mahopac’s first HOPEwalk will be held on October 4, 2014 in support of those who have survived or are struggling with breast cancer and to support the mission of Community Cares. Registration commences at 8:30 a.m. at the Mahopac Firehouse. The 5k walk will start at 9:30 a.m.

1 OCTOBER 2014  
TOWN BOARD MEETING

**ADJOURNMENT**

All agenda items having been addressed, on motion by Councilman Lombardi, seconded by Councilman Lupinacci, with all Town Board members present and in agreement, the meeting was adjourned at 9:13 p.m. to Executive Session for discussion with regard to Budget Fiscal Y/E 2015 Personnel as well as for discussion in connection with Software Consulting Associates Retention/Contract.

Respectfully submitted,

Ann Spofford, Town Clerk