

TOWN OF CARMEL ADOPTED USER SERVICE FEES --
FISCAL YEAR 2024

FEE DESCRIPTION		ADOPTED 2024 USER FEES	
TOWN CLERK'S OFFICE			
Certification:			
	Registrar's Certification (Birth/Death)	10.00	
	Town Clerks Certification (Marriage/Other)	10.00	
Genealogy Fee Schedule:			
		1 - 3 years - \$22.00	
		4 - 10 years - \$42.00	
		11 - 20 years - \$62.00	
		21 - 30 years - \$82.00	
		31 - 40 years - \$102.00	
		41 - 50 years - \$122.00	
		51 - 60 years - \$142.00	
		61 - 70 years - \$162.00	
Copies:			
	Copies of Town Ordinance or Other Documents - Per Page	0.25	
	Facsimile/Fax - Per Page	2.00	
	Map (Zoning, Election, Other) - Black & White/Color	10.00/15.00	
	USB Flash Drive	10.00	
Licenses:			
	Auctioneering License - Annual	300.00	
	Auctioneering License - One Day	150.00	
	Annual Dog License Fee - spayed/nuetered	7.50	
	Annual Dog License Fee - unspayed/un-nuetered	15.50	
	Garbage Carting License - Renewal *	2,000.00	* Plus \$150 per truck inspection annually
	Garbage Carting License - NEW *	2,500.00	* Plus \$150 per truck inspection annually
	Marriage License	40.00	
	Marriage License - Active Duty Members of US Armed Forces	waived	
	One-Day Marriage Officiant License	25.00	
Miscellaneous:			
	Cemetery Grave Marker - Each	100.00	
	Dog Pick-Up	-	
	Dog Shelter Fee - First Impoundment	25.00	+ 20.00 Each Additional 24 Hours
	Second Impoundment - within one year	50.00	+ 20.00 Each Additional 24 Hours
	Third Impoundment - within one year	60.00	+ 20.00 Each Additional 24 Hours
	Subsequent Impoundment - within one year	70.00	+ 20.00 Each Additional 24 Hours
	Petition to Amend Zoning Ordinance	5000.00	
Permits:			
	Canvassing/Soliciting Permit - 60 Days	50.00	
	Peddling License Permit - 120 Days	100.00	
	Public Assembly Permit - Each Event	200.00	
	Sound Amplification Permit Commercial	100.00	per day
	Sound Amplification Permit Residential	50.00	per day
Town Code:			
	Annual Town Code Book Supplement	75.00	
	Code Book	598.00	

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POLICE DEPARTMENT			
Accident Report - Business		0.25	per page
Accident Report - Personal		0.25	per page
Finger Printing Service - Per Person		100.00	
Photograph		20.00	per photo
Police Special Escort Service - Per Hour		-	
Special Event or Special Services - Per Hour		150.00	with Town Contract
CD of Photographs from Casefile		50.00	
Police Youth Camp		100.00	per camper
Tow Application Fee		250.00	Annual Application Fee
Vehicle Impound Fee		100.00	per vehicle
ALARM ORDINANCE			
Alarm Permit - 1 Year - Residential & Commercial		40.00	
One False Alarm		-	
Two False Alarms		-	
Three False Alarms		50.00	
Four False Alarms		100.00	
Five False Alarms		300.00	
Six-Nine False Alarms		400.00	
Ten or more False Alarms		500.00	
HIGHWAY DEPARTMENT			
Driveway Bond - "Refundable"		750.00	
Driveway Permit - Includes two Inspections		215.00	
Road Opening Bond - "Refundable" - Entire Road		1,000.00	
Road Opening Bond - "Refundable" - Half Road		500.00	
Road Opening Permit		215.00	
EV Charging Stations			
Cost per kWh at EV Station		\$0.30	per kWh
Cost for staying/sitting at EV station one hour after Full Vehicle Charge		\$10.00	per hour

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PARKS & RECREATION DEPARTMENT			
Camp:			
	Playground Camp grade 2 - 8; 9:00 am - 3:00 pm	650.00	Non-Resident \$1,300.00
	Primary Camp grade K - 1; 9:30 am - 2:30 pm	700.00	Non-Resident \$1,400.00
	Camp Extended Day	300.00	
Classes/Lessons:			
	Additional Swimming Lessons	\$75	Residents only
	Adult Classes	\$65.00 - \$350.00	* plus \$35.00 non residents
	CPR Review	\$75	Non-Resident \$110.00
	Lifeguard Training Aid/Safety	\$380.00	Non-Resident \$415.00
	Lifeguard Training Review	\$195.00	Non-Resident \$230.00
	Youth Classes	FREE - \$200.00	* plus \$35.00 non residents
	RTE - Responding to Emergencies	225.00	Non-Resident \$260.00
	Swimming Lessons Including Permit	150.00	Residents only
Facilities Rental:			
	Ballfield Rental - 2 Hour Limit	\$150.00/\$250.00 w/lights	
	Boat Rental Fee	5.00	
	Civic - Building Rental	200.00	+Supervisor Hourly Rate
	Group Picnic/Pavilion	150.00	Residents Only
	Private Building Rental	300.00	+Supervisor Hourly Rate
	Sycamore Park Concession [Seasonal]	2,000.00	
ID/Permits: "Residents Only"			
	Lake Access Card	50.00	
	Family Beach Day Pass	20.00	
	Adult Swimming Permit	100.00	
	Daily Adult Beach Fee	8.00	
	Daily Adult Guest Beach Fee	10.00	
	Daily Youth Beach Fee	7.00	
	Daily Youth Guest Beach Fee	9.00	
	Family Swimming Permit	200.00	
	Nanny Swim Permit	100.00	
	Youth Swimming Permit	80.00	
Dog Park:			
	Sycamore Dog Park User Fee - Resident	30.00	Annual
	Sycamore Dog Park User Fee - Non-Resident	80.00	Annual
Vendor Space Fee			
		\$20.00 per event	10'x10' Vendor Space for Special Events
		\$250.00 / Half Season	10'x10' Vendor Space for Farmers Market 12 weeks
		\$500.00 / Full Season	10'x10' Vendor Space for Farmers Market 24 weeks
			10'x10' Concession Vendor Space for Farmers Market - * Different
		\$20.00 / Date	Concession Vendors featured weekly
		\$360.00 / Full Season	10'x10' Craft Vendor Space for Farmers Market 12 weeks max.
		\$40.00 / Date * Per day	10'x10' Craft Vendor Space for Farmers Market
Registration Cancellation Processing Fee		25% of program fee	Fee incurred if participant cancels their registration less than 5 days prior to class start date
Returned Deposited Bad Check - each item		20.00	

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BUILDING & CODES DEPARTMENT			
Accessory Apartment Permit		1,000.00	
Bed & Breakfast Special Application		1,000.00	
Building Permits -- Flat Rate PLUS Estimated Cost of Construction		125.00	Flat Rate PLUS
Estimated Cost of Construction -- Calculated as:		15.00	per \$1,000 Calculated Estimated Cost
Residential -- New construction		100.00	per sq. ft.
Residential -- Finish existing space to living space		25.00	per sq. ft.
Commercial		200.00	per sq. ft.
Commercial - Garage		75.00 - 80.00	per sq. ft.
Decks		50.00	per sq. ft.
Garage		75.00	per sq. ft.
Shed		25.00	per sq. ft.
Building Permits -- After structure is built		250.00	New Fee
Certificates of Compliance		80.00/150.00	Residential/Commercial
Certificates of Occupancy		80.00/150.00	Residential/Commercial
Excavation or Fill Permit for the first 2,000 cubic yards		200.00	Plus \$100 for each additional 1,000 CY
Inspection Fee for Clearance of Title Search Violation		200.00	Each Inspection
Mother/Daughter Permit		500.00	
Plumbing Permit Per Fixture		25.00	\$100.00 minimum fee
Plumbing/ Air Conditioning Inspection			
Re-Inspection Fee When Inspection Requested but Job Not Ready		250.00	Paid in Advance of 2nd Inspection
Sign Permit		150.00	
Swimming Pool Permit - Above Ground		250.00	
Swimming Pool Permit - In Ground		500.00	
HVAC Fee		125.00	Flat Rate plus
Electrical Inspection Fee		20.00	per \$1,000 Estimated Cost of Installation
Electrical Inspection Fee		100.00	
Title Search		275.00/425.00	Residential/ Commercial + \$100 per establishment
Zoning Letter		100.00	
Outdoor Dining Annual Fee		100.00	Annual Fee
Outdoor Dining (fee per 10 or more seats)		+ 50.00/up to 10 seats	An add'l \$50.00 for 11 or more seats
Fire Inspection: Multifamily / Commercial		150.00 / 100.00	Commercial \$100 per establishment
Blasting Permit		300.00	per month
Operational Permits *		100.00	
* (NYS DOS requires towns to issue permits for storage of certain materials and certain uses)			
Natural Gas Inspections			
Residential		125.00	(5 Fixtures) \$10 each additional
Commercial		175.00	(5 Fixtures) \$20 each additional
Liquid Propane Gas Inspections			
Residential		125.00	(5 Fixtures) - \$10 each additional
Commercial		175.00	(5 Fixtures) - \$20 each additional

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FEE DESCRIPTION	ADOPTED 2024 USER FEES	
ENVIRONMENTAL CONSERVATION REVIEW BOARD		
ECB Wetlands Marker	25.00	
Permit Renewal/Extension Fee	200.00	\$200.00 for each one year permit renewal/extension;
Application Withdrawal	100.00	
Letter of Maintenance	100.00	
Letter of Permission (In lieu of application)	150.00	
Major Interagency Review - Over 5 Acres - Per Acre or Part Thereof	150.00	Total Wetland Include. 100' Control Area (per acre)
Minor Interagency Review - Up to 5 Acres - Per Acre or Part Thereof	125.00	Total Wetland Include. 100' Control Area (per acre)
Private Consultation/Conference with Wetland Inspector Per Hour	200.00	
Public Hearing	minimum \$200.00 or cost	
SEQR - DEIS	1% of Bond	
Site Plan Inspection - Single Lot - Per Acre or Part Thereof	300.00	Total Wetland Include. 100' Control Area (per acre)
Subdivision Plan Inspection - Per Acre or Part Thereof	300.00	Total Wetland Include. 100' Control Area (per acre)
Tree Cutting - Up to 5 Acres	500.00	Escrow to be determined by Professional Forester
Tree Cutting - 5 to 25 Acres	1,000.00	Escrow to be determined by Professional Forester
Tree Cutting - Over 25 Acres	1,500.00	Escrow to be determined by Professional Forester
Minor Wetland Permit Application - for projects disturbing up to 1,000 sq ft in the 100 ft buffer area.	225.00	
* Escrow Fee for Minor Project	500.00	
Major Wetland Permit Application - for projects disturbing 1,000 sq ft or greater in the 100 ft buffer area or any disturbance in the buffer.	500.00	*plus \$100 for each add't 1,000 sq ft disturbance (or part thereof) in the 100 ft buffer. Maximum fee \$1,000
* Escrow Fee for Major Project	2,500.00	*as determined by the Town's Wetland Inspector
Wetland Determination for Health Dept	200.00	
Floodplain Permit Fee	minimum \$250.00	maximum \$500
ZONING BOARD OF APPEALS		
280A Exemption	400.00	
Application Withdrawal	100.00	
Area Variance Application	200.00	
Bed and Breakfast Special Permit Application	400.00	
Interpretation of Ordinance	400.00	
Use Variance Application	400.00	
Computer address labels for variance mailing	50.00	
NOTIFICATION SIGN	50.00	per sign
PLANNING BOARD		
PLANNING SUBDIVISION FEES:		
Sketch fee	1,250.00	One time fee
Preliminary Fees		
Major Subdivision	5,500.00	Plus \$950 per lot
Minor Subdivision	3,500.00	Plus \$950 per lot
"Extension of Preliminary Sub-division"	2,500.00	
Final Fees:		
Amendment to Final Plat	2,500.00	
Major Subdivision	2,500.00	Plus \$750 per lot
Minor Subdivision	2,500.00	Plus \$750 per lot
Re-approval of Final Approval	2,500.00	(Does not include SEQR fees)
Extension of final approval	2,500.00	
OPEN DEVELOPMENT REVIEW FEE	3,500.00	
LOT LINE ADJUSTMENT FEE	3,500.00	

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SITE PLAN FEES:		
Commercial Site Plan -- Flat Rate PLUS Parking Spaces	2,000.00	Plus \$100 per Parking Spaces
Residential Site Plan -- Flat Rate PLUS Unit Fee	3,000.00	PLUS \$500 per Dwelling Unit
Amendment to Previous Approved Site Plan -- with no new parking spaces	3,000.00	
Amendment to Previous Approved Site Plan -- with new parking spaces	3,000.00	Plus \$100 per Parking Spaces
Re-grant of Site Plan Approval	3,000.00	
Extension of Site Plan Approval	2,000.00	
SPECIAL SITE PLAN FEES		
Boat House/Bathhouse	1,000.00	
Parking Lot	1,000.00	
Pools/Tennis Courts/ Playgrounds	1,000.00	
Residential Barns	1,000.00	
Residential Dock	1,000.00	
Residential Horse Riding Ring	1,000.00	
Home Office	1,000.00	
LANDFILL, SURFACE GRADING, & OTHER EXCAVATION		
Up to 2 Acres	300.00	
From 2 to 5 Acres	600.00	
Over 5 Acres	900.00	Plus \$40.00/Acre
ARCHITECTURAL REVIEW		
New Commercial Structure Review	300.00	
Modification to Existing Commercial Structure Review	200.00	
Other Structure or Sign Review	100.00	
Single Family Residential Structure Review	150.00	
Two or More Family Residential Structure Review	150.00	Plus 50.00 each Additional Unit over two
PLANNING/MISCELLANEOUS FEES:		
Engineering Fee (Site Plans & Subdivisions) - Technical Review and Construction Inspections	5%	% of Bond Amount
Public Hearings Including Bond Returns and Reductions	250.00	Per Hearing
Planning Board SEQR Escrow Fees - DEIS	2.00%	Not to exceed 2% of Project Value
Planning Board SEQR Escrow Fees - FEIS	2.00%	Not to exceed 2% of Project Value
Recreation Fee in Lieu of Parklands	8,500.00	Per Residential Lot
Recreation Fee Sr. Cit. Multi Family Dwelling/Apt.	3,500.00	Per Dwelling/Apartment for site plan with approvals originating prior to 12/31/15
Recreation Fee Sr. Cit. Multi Family Dwelling/Apt.	6,500.00	Per Dwelling/Apartment for site plan with approvals originating after 1/1/16
Recreation Fee Multi Family Developments	7,000.00	Per Dwelling
Computer address labels	50.00	
NOTIFICATION SIGN	50.00	per sign

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FEE DESCRIPTION	ADOPTED 2024 USER FEES	
DEPARTMENT MISCELLANEOUS TOWN SERVICES:		
Computer Labels	0.05	Each Label - 5.00 Minimum
Computer Report of Tax Parcels	0.25	Per Page - 5.00 Minimum
Copies of Plans/Maps - 24" x 36" black/white or color	10.00 black/white, 15.00 color	
Copies of Records/Documents	0.25	Per Page
Mail Reminder Notices	2.00	
Returned Deposited Bad Check - Each Item	20.00	
Tax or Record Search and Copy	5.00	
Tax or Record Search and Copy with Letter	10.00	
Floodplain Permit	250.00	
Variable Message Board Fee for events that are not road closure related - New Fee	250.00	
SPECIAL DISTRICTS		
PARK DISTRICTS:		
Building Rental - District Resident	350.00	
Building Rental - Non-District Resident	N/A	
Building Rental Deposit - "Refundable"	350.00	
SEWER DISTRICTS:		
Sewer System Service Application, including one inspection	250.00	Residential
(where Street Lateral to Curb Line exists)	500.00	Commercial
Sewer System Connection Additional Inspection - Each Inspection	50.00	
Sewer Sludge Dumping Fee, each 1000 gallons	200.00	
Out of District Application Fee - Residential	4,000.00	
Out of District Application Fee - Commercial	5,000.00	
Pretreatment Permit Exceedence Surcharge	500.00	
WATER DISTRICTS:		
Water System Service Application, including one inspection	250.00	Residential
(where water line curb box exists)	500.00	Commercial
Water System Connection Additional Inspection - Each Inspection	50.00	
New Badger Water Meter Purchase - 3/4"	Base \$100.00	Residential 3/4"
	At Replacement Cost	plus 15%
	At Replacement Cost	plus 15%
New Badger Water Meter Purchase - 1" or greater	***At Replacement Cost***	plus 15%
Water Meter Replace Due To Customer's Damage	\$500.00 for 3/4" meter replacement cost	plus 15% for all other size meters
Water Meter Test, by written request of consumer	200.00	* If test shows the meter failed no cost; if test shows meter functions then fee applies
Water service turned on or off	50.00	
Water shut off with Standby	Water Operator OT Hourly Rate plus 15%	
Water sprinkler tap - Annual Fee	200.00	
Final Bill Fee	35.00	
Bulk Water Sales	10 times the normal in district rate	Minimum fee \$300.00
Out of District Application Fee - Residential	4,000.00	
Out of District Application Fee - Commercial	5,000.00	
Water Bill Adjustment from Estimate to Actual	25.00 after 2nd adjustment	
Water Consumption Manual Read Assessment for Non-celluar meters.	\$350.00 Residential/\$700.00 Commercial	Billed Semi-Annual
Install Meter Pit at Residence/Business	****Cost****plus 25%	